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Examination Regulations: Joint Degree Bachelor “Public Governance Across Borders”

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**Examination Regulations for the  
Joint Bachelor’s Degree Programme  
“Public Governance across Borders”  
at the Westfälische Wilhelms-Universität Münster and the Universiteit Twente  
of 23 Mai 2017**

Based on § 2 Abs. 4 and § 64 Abs. 1 of the *Gesetz über die Hochschulen des Landes Nordrhein-Westfalen (Hochschulgesetz – HG)* (Universities and Colleges of North Rhine-Westphalia Act) as amended by the *Hochschulzukunftsgesetz* (Higher Education Autonomy Act) of 16 September 2014 (GV NRW p. 547) and in accordance with the Dutch Higher Education and Research Act (Wet op het Hoger Onderwijs en Wetenschappelijk onderzoek, short WHW, section 7.59 and section 7.13 on Teaching and Examination Regulations) the University of Münster and the University of Twente have published the following Examination Regulations:

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## § 1

### **Area of Application of the Examination Regulations**

(1) These Examination Regulations apply to the Joint Bachelor's Degree Programme "**Public Governance across Borders**" at the Westfälische Wilhelms-Universität Münster (D), short Münster University or WWU, and the Universiteit Twente/Twente University (Enschede/NL), short the UT.

(2) The Student Charter of Twente University applies where specific programme requirements and student regulations concerning the study at Twente University are concerned. The student charter consists of two parts: the institutional section (ISS) and the academic section (FSS). Parts of the academic section are the Teaching and Examination Regulations (OER) and the Rules and Regulations of the Examination Boards (R&R), as adopted in accordance with section 7.13 of the Higher Education and Research Act.

## § 2

### **Goal of the Programme**

The Bachelor's programme "Public Governance across Borders" is an undergraduate degree course which aims to equip students with academic as well as professional knowledge and skills so that they can map public issues, analyse their causes and contribute to the design of effective solutions. Such analyses and problem approaches include different levels of scale (local, regional, national, European and international), while a special focus is laid on the European Union and its institutions and the process of European integration.

Within the programme, students acquire knowledge in the areas of Political Science, Public Administration, European Studies, Law and Economics. The programme also focuses on a sound methodological training in methods of the Social Sciences. The scientific training is backed by professional qualifications. Students learn to work and think in a target-oriented manner and according to scientific rules. They also learn to critically question and debate scientific findings and take responsibility for their own actions.

The bachelor programme furthermore aims to prepare students for admission to a Master's programme.

## § 3

### **Bachelor's Degree**

The successful candidate will be awarded the academic degree "Bachelor of Science" (BSc) with the adjunct "in Public Governance across Borders".

**§ 4****Examination Board**

(1) *Fachbereich 06* (Faculty 06) of the Westfälische Wilhelms-Universität Münster and *Faculty of Behavioural, Management and Social Sciences (BMS)* of the Universiteit Twente jointly appoint an examination board to organize and supervise the examinations within these Examination Regulations. The board reports to the respective faculties, and, if applicable, provides suggestions for innovations on and development of the Examination Regulations.

(2) The examination board (WWU: *Prüfungsausschuss*, UT: *examencommissie*) consists of the chair, his/her deputy and six additional members. Each university elects the same number of members to the examination board. Chair, deputy chair and two additional members are selected from the group of full professors, two members from the group of academic staff and two members from the group of students. The student board members are elected at the WWU.

(3) The elections/appointments for the groups of professors and academic staff are valid for two years, for the group of students one year. Re-election is possible.

(4) Chairmanship of the examination board alternates between the two universities with every election period.

(5) Members of the examination board are either elected by the representatives of the groups in the *Fachbereichsrat* (faculty board) (WWU) or appointed by the Head of Faculty (UT). All members of the examination board are confirmed by the faculty board (*Fachbereichsrat*) at the WWU and by the Dean at the UT.

(6) Members from the group of students do not cooperate in the grading and recognition of course work and required examinations, the setting of examination tasks and the selection of examiners. They also do not have voting-rights concerning these matters.

(7) The examination board has a quorum if the chair or deputy chair, two members from the group of professors and two additional members are present. Decisions are made by simple majority; in the case of equality of votes the chair, or in his/her absence the deputy chair, has the deciding vote. Concerning matters referred to in § 4 (6), the quorum is reached once the chair or deputy chair and three additional non-student members are present.

(8) The examination board can transfer regular and undisputed tasks to its chair. This is not applicable to decisions on appeals (*Widersprüche*). For decisions on appeals the procedures according to Dutch or German law must be followed, depending on where the examination has been passed.

(9) The Examinations Office (WWU: *Institut für Politikwissenschaft*, UT: *Griffie*) acts as agent of the examination board.

(10) Members of the examination board may attend all examinations.

(11) The members of the examination board have an obligation of maintaining confidentiality. Board members who are not already placed under such an obligation through their position as a state employee have to be placed under this obligation by the chair. Examination board meetings are not public.

(12) For exams that are solely or mainly in the responsibility of the University of Münster, the Joint Examination Board is responsible. For exams that are solely or mainly in the responsibility of the University of Twente, the regular examination board of the University of Twente and the subsidiary joint examination board are responsible. The details of the relation between the regular examination Board (of the University of Twente) and the Joint Examination Board will be arranged in a separate regulation.

## **§ 5**

### **Admission to the Programme and the Bachelor's Examination**

(1) Admission to the programme “Public Governance across Borders” at the Westfälische Wilhelms-Universität Münster and the Universiteit Twente is granted by a Joint Admission Committee that consists of the Head of the Institut für Politikwissenschaft at Muenster and the Programme Director of the programme European Public Administration at Twente. This decision can be mandated to the Central Student Administration of both universities.

(2) Applicants who have not passed their higher education entrance qualification at a German-speaking school have to submit proof, in addition to the usual admissions requirements, that their German language skills are good enough for them to participate actively in classes within the first year of study in Münster. The Deutsche Sprachprüfung für den Hochschulzugang (DSH) Examination Regulations of the University of Münster state how German language skills can be proven. § 2 (4)(e) of the DSH Examination Regulations of the University of Münster does not apply.

(3) Admission to the bachelor's examination is granted through enrolment in the Bachelor's programme “Public Governance across Borders” at the Westfälische Wilhelms-Universität Münster and the Universiteit Twente, provided the enrolment is upheld until the time of the final examination. Enrolment is to be refused should the applicant have finally failed an examination in the programme “Public Governance across Borders” or a comparable programme.

## **§ 6**

### **Standard Duration, Workload, Credits (Leistungspunkte)**

(1) The standard duration of studies until graduation, including all examinations and bachelor's thesis, is three academic years. An academic year is divided into:

- two semesters at Münster University

- two semesters at Twente University, each semester consisting of two quartiles of ten weeks each.

(2) For passing from the first into the second year of study, students must reach 45 credits (WWU: *Leistungspunkte/LP*, UT: *European Credit/EC*) during the first year and provide proof of a sufficient level of English skills. English skills may be demonstrated in two ways:

1. English having been part of school education until the students' acquirement of one of the following diplomas:
  - o VWO (Voorbereidend Wetenschappelijk Onderwijs)
  - o AHR (Allgemeine Hochschulreife, generally the "Abitur")
  - o EB (European Baccalaureate)
  - o IB (International Baccalaureate)
2. All other students prove their English skills by way of one of the following certificates:
  - o IELTS (minimum overall score: 6.0)
  - o TOEFL (minimum overall score: 80)
  - o Cambridge CAE

In case students fail to meet these criteria, they may not proceed with the programme at Twente University until the requirements are met. The requirements are checked by the Examination Office of Münster.

(3) For successful graduation, students must gain 180 credits. Each year contains modules with a total of 60 credits. Credits are used to assess the overall workload for students quantitatively and include course attendance as well as pre- and post-preparation, examinations and examination preparation as well as the final thesis and work placements. One credit equals a workload of 28 hours. The annual volume therefore equals 1680 hours (5040 hours for the programme). Credits are granted according to the ECTS (European Credit Transfer System) grading system.

## **§ 7**

### **Content of the Programme**

(1) In addition to the bachelor's thesis, the Bachelor programme "Public Governance across Borders" comprises the successful completion of the following list of modules. A closer description of the modules is to be found in the appendix of these Examination Regulations:

Compulsory Modules:

- Module 1.1 Public Governance across Borders (WWU/UT, 10 EC)
- Module 1.2 European and Global Governance (WWU, 10 EC)
- Module 1.3 Political Systems in Comparative Perspective (WWU, 10 EC)
- Module 1.4 Public Law (WWU, 10 EC)
- Module 1.5 Methods (WWU, 10 EC)



- Module 2.1 Public Management (UT, 15 EC)
- Module 2.2 Public Governance in Europe (UT, 15 EC)
- Module 3.3 Professionalization Module (UT/WWU, 15 EC)
- Module 3.4 Bachelor Thesis (UT/WWU, 15 EC)

Elective modules:

- Module 1.6 Free Electives (WWU, 10 EC)
- Module 2.3a+2.4a European Studies (UT, 30 EC)
- Module 2.3b+2.4b Public Administration (UT, 30 EC)
- Module 3.1a+3.2a Free Electives (UT, 15 EC) + Internship (UT, 15 EC)
- Module 3.1b+3.2b Free Electives (UT, 30 EC)
- Module 3.1c Internship (UT, 30 EC)
- Module 3.1d Exchange (Erasmus) (UT or WWU, 30 EC)
- Module 3.1e Free Electives (WWU, 30 EC)

(2) Successful graduation requires 180 credits. 15 credits are awarded for the bachelor's thesis.

(3) It is not possible for students of the bachelor programme "Public Governance across Borders" to take courses from master programmes at either the WWU or the UT.

(4) Language of tuition:

- WWU: Courses will be held mainly in German. This applies especially to the methodological training and the basic courses.
- UT: Tuition will be completely in English.

## **§ 8**

### **Types of Courses and Modules**

Münster University:

**Basic courses (Grundkurse) and tutorials (Tutorien):** Basic courses transfer knowledge on central theoretical and analytical concepts of specific fields of political science. The content ranges from classical concepts to current developments and theoretical debates of analytical and/or normative nature. Basic courses are completed by tutorials that deepen the content of the lecture and focus on methodological and presentation skills.

**Standard courses (Standardkurse):** Standard courses introduce specific research areas of political science. They give a profound overview on contemporary and classic questions and challenges of their specific research area. Thereby, they build on knowledge acquired within the

core modules in year one and the basic courses in year two. Thus they encourage and indeed require from students to look into concepts, issues and methods of political science more deeply. Finally, within these courses, selected contemporary developments are methodologically and theoretically analysed and discussed.

Reading courses (Lektürekurse): Reading courses deepen the ability of students to read and understand political science texts. The range of courses encompasses classical authors and theories of political science as well as contemporary texts.

Elective module: The elective modules within the first year of study in Muenster as well as in the fifth semester either at the WWU or at the UT provide students with the possibility to develop their personal profile and actively shape their own educational and academic path.

Twente University:

A module at Twente University consists of 15 ECTS. Modules run (sequentially) for 10 weeks. Modules are made up from different course types, including e.g. standard courses and methodological courses. Specific regulations (including retakes) can be found in the Students' Charter of the University of Twente.

Elective track: In the fourth semester students have the possibility to choose between a module on European Studies, a module on Public Administration or a mixture of both.

Joint tuition:

Module 1.1 serves as introductory module to the programme and thus serves two aims: to make students familiar with the programme and their fellow students and support cooperation between the two universities. Students are introduced to their new learning environments, including for instance trips from Münster University to Twente University and library tours. The module also provides general as well as programme specific information, knowledge and skills, such as ethics in science and how to write course work and an introduction into the interdisciplinary field of public governance across borders and its current and future challenges on different levels of governance. Also, the module serves to form a collective identity and understanding of belonging between the students and foster cooperation between Münster University and Twente University.

Bachelor's thesis module:

The thesis semester will involve teaching in research methodology that is particularly relevant to the thesis research (proposal writing, reporting). Thesis research will be done and assessed individually but groups of students will be formed that work on similar research topics ("bachelor circles"). These topics will be linked to on-going research at the department. The actual thesis research and writing will take place mainly in the final quarter (Module 3.4). It is finalized by research seminars during which students present and discuss their thesis, under supervision of staff. Along with module 3.3 this module will also involve the development of life-long learning skills (including job market orientation and orientation on the master).

## **§ 9**

### **Structure of the Programme and of the Examination, Description of Modules**

- (1) The programme is divided into modules that are defined by topic, content and time-frame. Educational objectives and learning targets are defined for each module and highlight which qualifications in respect to the programme goals are to be acquired by students. Modules may be comprised of courses with different teaching and learning methods from one or several semester. At Münster University, a module comprises a minimum of five credits; at Twente University all modules comprise 15 credits. In accordance with the description of modules, some modules encompass elective courses.
- (2) The bachelor's examination consists of cumulative examinations as well as the final bachelor's thesis and its defence.
- (3) The description of modules defines the module structure and the number of credits that can be attained. A credit equals 28 hours of work (see also § 6 (3)).
- (4) In order to successfully pass a module, students have to complete all the required coursework and pass all examinations assigned to the module.
- (5) Admission to a module can be bound to requirements, e.g. successful participation in another module/other modules.
- (6) Specific knowledge may be required for participation in certain courses.
- (7) Admission to a course can be conditional on the successful participation in another course from the same module or the passing of an examination from the same module.
- (8) Requirements and conditions according to § 9 (5)-(7) are stated in the description of modules.
- (9) The description of modules states the cycle in which a module is offered.

## **§ 10**

### **Coursework (*Studienleistungen*) and Required Examinations (*Prüfungsleistungen*), Registration**

- (1) The description of modules states the requirements for attending a course.
- (2) Within a module, at least one required examination (WWU: Prüfungsleistung; UT: examen) has to be passed. Additionally, coursework may be asked for that is not relevant for the examination. Required coursework and examinations may be: written and oral examinations, presentations and term papers, work placements and reports, practical classes and minutes.

(3) The instructor defines the components of required examinations or coursework (WWU: Studienleistung; UT: examenonderdelen) and the criteria for grading. These conditions are announced at the beginning of each course.

(4) Instructors may make the successful completion of coursework conditional for admission to the examination.

(5) The description of modules provides information on required coursework and examinations as to their type, duration and scope. Coursework and required examinations form part of the bachelor's examination.

(6) In order to participate in required examinations, students must register for them first. Deadlines for registration are made public centrally:

- WWU – on the Institute website.
- UT – on OSIRIS.

Registration may be revoked by students without explanation within the time limit indicated by OSIRIS or on the website.

## **§ 11**

### **Multiple Choice Examinations**

(1) Written examinations may also consist of or include multiple choice questions. In the case of pure multiple choice examinations, all examinees receive the same items. All examination items must be related to the content of the module.

(2) Examinations must be checked for adequacy with respect to the stated educational objective of the module. Should items be inadequate in this sense, they may not be considered for grading. The lower number of items must be taken into account and may not be disadvantageous for the examinees.

(3) An examination consisting entirely of multiple-choice items has been passed if at least 50 per cent of the items are answered correctly or if the number of correct answers is not more than 10 per cent below the average performance of all examinees.

(4) If the candidate has answered the minimum number of items required to pass correctly, grading follows the criteria below:

"excellent/*sehr gut*", if at least 75 per cent,

"good/*gut*", if at least 50 per cent, but less than 75 per cent,

"satisfactory/*befriedigend*", if at least 25 per cent, but less than 50 per cent,

"pass/*ausreichend*", if no or less than 25 per cent

of the additional examination items are answered correctly.

(5) The above-named criteria also apply to examinations that are only partly multiple-choice examinations. The overall grade of the examination is calculated from the weighted arithmetic mean of the multiple choice part and the other part of the examination. The parts will be weighted according to their share of the overall examination in per cent.

## **§ 12**

### **Bachelor's Thesis**

(1) Through the bachelor's thesis candidates are to show that they are capable of tackling a scientific problem within a given period of time. They show their use of scientific methods and their ability to display their results coherently. The thesis must not be longer than 20,000 words maximum including all appendices. It has to be written in English.

(2) The thesis may not be written in a language other than English, unless the examination board grants an exemption.

(3) The bachelor's thesis is issued and supervised in accordance with § 14.

(4) The Examinations Office issues the thesis topic on behalf of the examination board and following the applicant's request. The applicant must have fulfilled the following requirements:

- At least 135 credit points.
- The date and time of the issuing of the thesis topic has to be recorded.
- The bachelor's thesis plan, including a research proposal, must have been approved by both supervisors/examiners.

(5) The candidate has 10 weeks to complete the bachelor's thesis after finishing the proposal. Topic and scope of the thesis have to be defined in such a way that it can be completed within this time. The thesis topic can be refused by the candidate only once and only within the first week.

(6) In exceptional cases, the examination board may extend the period for completion of the bachelor's thesis once for no longer than two weeks.

(7) On account of serious reasons that make working on the bachelor's thesis considerably difficult or impossible, the deadline can be extended accordingly upon application by the candidate. Reasons for an extension can be sudden illness or unalterable technical problems. Serious reasons may also be having to care for a child younger than twelve or the need to nurse or care for a husband or wife or a registered civil partner, or the need to nurse or care for a direct relative or first-degree relative by marriage in the case of this person being in the need of care. The examination board decides about the extension and can ask the candidate for written proof (e.g. medical certificate). Instead of extending the period of time for the bachelor's thesis, the examination board may also decide to issue a new topic in the case of the candidate being unable to work on the thesis for more than six months. In such a case, issuing a new topic does not count as repetition as defined by § 17 (7).

(8) The bachelor's thesis must contain a title page, a table of contents, a list of sources and a bibliography. All passages of the thesis that make use of the work of others, either by wording or by content, have to be indicated by stating the original source. Candidates have to declare that they wrote the thesis on their own and only used the sources and means indicated in the thesis and have identified all quotations. Such a declaration also has to be given for all tables, sketches, drawings and pictures etc.

### **§ 13**

#### **Acceptance and Grading of Bachelor's Thesis**

(1) Acceptance of the bachelor's thesis is subject to the approval of the draft version by the supervisors. The second supervisor may delegate this decision to the first supervisor. The approval is given within the colloquium statement.

(2) The bachelor's thesis has to be submitted to the „Bureau Onderwijszaken“ (BOZ) (Examinations Office) at the UT and to the two supervisors within the deadline. The thesis has to be handed in to the supervisors (paper copies) at least five working days before the thesis defence. A digital version has to be uploaded at the UT-Library: <http://essay.utwente.nl/upload.html>. If the thesis is not handed in within the deadline, it will be considered as failed in accordance with § 22 (1). Furthermore, the candidate will add a written declaration of consent to his/her thesis being saved in a database for the purpose of detecting plagiarism and to its being compared with other texts and works for identification of any analogies.

(3) The thesis must be supervised jointly by two supervisors. The first supervisor assigns the thesis topic. The candidate chooses a first and second supervisor in mutual agreement with these persons. First and second supervisor are named in the application for the bachelor's thesis in accordance with § 14 (1).

(4) Grading has to follow § 18 (1). Candidates receive a written statement and explanation of the grade. The thesis grade equals the arithmetic average of the individual grades of the two supervisors following § 18 (5), unless the difference is greater than 2.0. Should this be the case or is one grade a „fail“ but the other a pass or better, the examination board will appoint a third examiner to grade the bachelor's thesis. In this case, the overall thesis grade equals the arithmetic average of the three individual grades. However, the thesis can only be graded as a pass or better if at least two grades are a pass or better.

(5) The assessment of the bachelor's thesis shall take no longer than eight weeks, or 12 weeks if a third examiner is appointed.

(6) Detailed and up-to-date information on writing and defending the bachelor's thesis can be found on the Bachelor Thesis Blackboard site: <http://www.utwente.nl/blackboard>. A copy of the most recent version of the Bachelor Thesis Guidelines can be found in Appendix III.

**§ 14****Examiners and Observers**

(1) The examination board names examiners and supervisors for examinations and the bachelor's thesis. In the case of oral examinations or the defence of the bachelor's thesis, it also names observers.

(2) All persons qualified in terms of § 65 (1) *Hochschulgesetz Nordrhein-Westfalen (HG NRW)* (Universities Act of the Federal State of North Rhine-Westphalia) (WWU) or Article 7.12c WHW (UT) who regularly teach in the programme in which the examination is taken or the thesis written (Public Governance across Borders) can be appointed as examiner or supervisor. Exceptions have to be decided upon by the examination board.

(3) Only persons with a bachelor's degree, an equal qualification or higher degree can be appointed as observer.

(4) Examiners and observers are independent in their decisions.

(5) Oral examinations are taken by an examiner in the presence of an observer. Before grading the examination, the examiner has to consult the observer. Minutes of the examination including the most important content and the grade are taken and signed by examiner and observer.

(6) Written examinations in the context of modules are assessed by a single examiner. Assessment and grading of the bachelor's thesis follow § 13.

(7) Written and oral examinations that form a third attempt in accordance with § 17 (2) have to be assessed by two examiners. The overall grade equals the arithmetic average of the two individual grades. § 18 (5) comes into effect respectively.

(8) Students from the same programme can take part in oral examinations as audience if the candidate does not object. The audience is not allowed to counsel the candidate or notify the candidate of the result of the examination.

**§ 15****Recognition of Coursework (Studienleistungen) and  
Required Examinations (Prüfungsleistungen)**

(1) Coursework and required examinations attained within the same programme at other universities in Germany or the Netherlands are accepted without their equivalence being checked.

(2) Study times, coursework and examination results from other universities will be recognized if equivalent. The verification of equivalence is decided by the examination board. Equivalence has to be granted if study times, course work and foreign examination results are equivalent to the requirements of the joint degree "Public Governance across Borders" in terms of content and scope. The verification of equivalence should not be a schematic comparison, but an overall evaluation.

(3) Equivalence of coursework and required examinations from non-German or non-Dutch universities is assessed according to the guidelines and agreements of the *Kultusministerkonferenz* (Standing Conference of the Ministers of Education and Cultural Affairs) and the *Hochschulrektorenkonferenz* (German Rectors' Conference). In case of doubt, the Central Office for Foreign Education (*Zentralstelle für ausländisches Bildungswesen*) can be consulted.

(4) Knowledge and skills of students who are entitled to start the programme in a higher semester on account of a placement test will be given credit concerning coursework and required examinations. The results of the placement test are binding for the examination board.

(5) In the case of recognition of study achievements and examination results from other universities with comparable grading systems, grades are transferred into the grading scheme according to § 18 (1) and included in the final grade. In the case of non-comparable grading systems, the course will be marked as „passed”. Should this make the grading of a module impossible, the module grade will not be included in the final grade. Students have to hand in the necessary documentation of their study and examination achievements in order for them to be recognized. Study achievements from non-comparable grading systems may only amount to 20 per cent of all grades. Beyond that, they cannot be recognized.

(6) The examination board is responsible for recognizing study achievements and examination results from other universities. Programme coordinators have to be consulted concerning the equivalence of results.

(7) The decision on recognition has to be communicated to the student within four weeks of the application and submission of documentation.

## **§ 16**

### **Adjustments for Handicapped and Chronically Ill Students**

(1) If a student proves that because of chronic illness or disability it is impossible for him/her to take part in an examination or render the required performance partly or completely within the given time, the examination board has to extend completion time or the examination period or allow a form of examination that meets the special needs of the candidate. This also applies to coursework.

(2) The student may ask the examination board to consult the department or university disability representative within the decision process according to § 16 (1).

(3) The student may be asked for adequate proof of the illness or disability in the form of a medical certificate or disability ID card.

(4) From their second year on students with a disability are entitled to the extra facilities offered at the University of Twente, as described in section 7 of the Students' Charter.



## § 17

### Passing the Bachelor's Examination, Retaking of Examinations

- (1) Candidates pass the bachelor's examination if, following § 7, § 9 and § 10 and the description of modules, all modules and the bachelor's thesis have been passed (minimum grade: 4,0 (WWU); 6 (UT)) (§ 18 (1)). 180 credit points have to be achieved by the candidate.
- (2) With exception of the bachelor thesis, students have two (UT) respectively three (WWU) attempts per course to pass an examination.
- (3) Course repetition in order to improve grades is not possible.
- (4) If an examination has not been passed after two (UT) respectively three (WWU) attempts (§ 17 (2)), the module has been failed.
- (5) Failed comparable modules from other universities will be treated as failed examinations/modules within the bachelor programme "Public Governance across Borders" and taken into account for the number of possible attempts. Students who transfer from another university therefore must hand in an overview of passed and failed examinations, including the number of failed attempts from their former university, to the Examinations Office (WWU: *Institut für Politikwissenschaft*, UT: *BOZ*). This also applies to students who have studied at either the University of Münster or the University of Twente and failed comparable modules in those programmes.
- (6) In the case of failing a course within an elective module, students may choose to switch the course after their first or second attempt. In that case, § 17 (2) and (4) apply starting with the failed attempt.
- (7) Should the bachelor's thesis and its defence not be passed, students have a second attempt. For the second attempt, another topic must be chosen/issued. A third attempt is not possible. The thesis topic can only be replaced according to § 12 (7) in the second attempt if this possibility was not made use of in the first attempt.
- (8) In modules that are not provided by Faculty 06 at the WWU or the *Faculty of Behavioural, Management and Social Sciences (BMS)* at the UT, examination regulations of the other programme or faculty apply. Regulations concerning study and examination achievements and awarded credit points are stated within the module descriptions.
- (9) If a mandatory module or the bachelor's thesis has not been passed in the final attempt, the bachelor's examination has been ultimately failed.
- (10) If the bachelor's examination has been ultimately failed, the student receives a certificate that lists his/her gradings of coursework and required examinations. The student receives this certificate after presenting his/her exmatriculation. The certificate is signed and stamped according to § 19 (4).

**§ 18****Grading of Single Examinations, Module Grades, and Calculation of Overall Grade**

(1) The examiners determine the grades of single examinations and their components using their national grading system. This can be transferred to the other grading system by applying the following scheme:

German to Dutch	
1	9
1,3	9
1,7	8
2	8
2,3	7
2,7	7
3	6
3,3	6
3,7	6
4	6

Dutch to German	
10	1
9	1,3
8	1,7
7	2,3
6	3,3

Based upon distribution tables with 706 German results and 6119 Dutch results from the last academic years available, calculated in November 2014. Grade conversion is based on best match (instead of Never higher or Never lower), i.e. the nearest by cumulative percentage of scores.

From Dutch to German with broken Dutch numbers:

Dutch grade	German grade	Definition
9,3 – 10	1	VERY GOOD
8,4 – 9,2	1,3	VERY GOOD
7,9 – 8.3	1,7	GOOD
7,6 – 7,8	2	GOOD

6,7 – 7,5	2,3	GOOD
6,4 – 6,6	2,7	SATISFACTORY
6,1 – 6,3	3	SATISFACTORY
5,9 – 6,0	3,3	SATISFACTORY
5,7 – 5,8	3,7	PASS
5,5 – 5,6	4	PASS

Diversification of grading at the WWU is possible by decreasing or increasing the grades by 0,3. The grades 0,7; 4,3; 4,7; 5,3 and 5,7 do not exist.

(2) Grades are weighted and rounded within the national systems.

- WWU: Decimal points after the first position are deleted without being rounded.
- UT: Fractional grades  $\geq .50$  are rounded to the nearest higher whole grade. Fractional grades  $< .50$  are rounded to the nearest lower whole grade.

(3) The grading of oral examinations must be communicated to the student and the respective Examinations Office at either the WWU or the UT within one day of the examination. For written examinations this time span is

- eight weeks at the WWU
- 10 working days (two weeks) after a module at the UT.

(4) Results of written examinations are published in public lists at the faculties/institutes, or in ELVE (WWU) or OSIRIS (UT), and can be accessed by students. Students are notified about their performance in the bachelor's thesis in written form. The date of the publication/information must be recorded. The list identifies students by their matriculation number. Students who fail the third attempt according to § 17 (2) and (4) are informed individually. The notifications as defined by § 18 (4) sentences 1 and 2 contain information on legal remedies.

(5) For each module the grade equals the grades of the required examinations and coursework. Grades for individual examinations figure within the overall grade for a module. Decimal places after the first place are not considered.

(6) The overall grade of the bachelor's examination is a weighted arithmetic average of the individual modules. The grade of a module is the weighted arithmetic average of the corresponding courses. Weighting is based on the ratio of the credit points of a course examination/module grade, to the overall number of credit points of a module/the bachelor's examination. The grade of the bachelor's thesis and defence count for 8,4 percent of the overall grade.

(7) Additionally to the overall grade according to § 18 (6), a relative grade according to the ECTS grading-system is determined.

### **Bachelor's Diploma**

- (1) After successful graduation, the candidate receives a bachelor's diploma, stating the graduation and the degree according to § 3, and a diploma supplement with details of the candidate's study achievements including the final grade.
- (2) The diploma and supplement are dated from the day of the last required examination.
- (3) The diploma and supplement are issued in English.
- (4) The diploma is signed by the chair of the examination board and the two heads of faculty. It is stamped with the seals of the two faculties.

### **§ 20**

#### **Diploma Supplement and Transcript of Records**

- (1) In addition to the diploma, the successful candidate will receive a diploma supplement, including a transcript of records. The diploma supplement informs about the profile of the bachelor programme. It informs about the study programme, the courses and modules attended, the examinations taken, and the individual profile chosen.
- (2) The diploma supplement also informs about the topic of the bachelor's thesis, the grade of the bachelor's thesis and defence and the duration of the bachelor's studies.
- (3) The diploma supplement is issued according to the recommendations given by the *Hochschulrektorenkonferenz* and according to the WHW section 7.11.

### **§ 21**

#### **Access to Examination Files**

- (1) After completion of each required examination, candidates are granted access to the documentation of their examinations (the examination papers/term papers, assessments and minutes). Access must be applied for at the examination committee within two weeks of the declaration of results. The examination committee decides on the time and the place of access. The same applies to the bachelor's thesis.
- (2) At the University of Twente (see article 4.9 of the Students' Charter) students have a right of justification of the results of the test and a right of inspection for a period of two years after the assessment.

## § 22

### **Non-Appearance, Withdrawal, Deception, Breach of Regulations**

(1) A required examination is considered as a fail (WWU: 5,0; UT: 5 or lower, Fail or Not Accomplished) if the candidate does not attend the examination at the designated time or withdraws after beginning an assignment/examination without good cause. An examination is also considered as failed if a required written examination (term paper, report, bachelor's thesis etc.) is not completed within the deadline. Reasons for non-attendance or withdrawal are illnesses that make attending the examination or meeting the deadline impossible. Other reasons are maternity protection regulations or care for husband or wife, registered civil partner or direct relative or first-degree relative by marriage.

(2) The reasons for non-appearance or withdrawal must be submitted immediately to the examination board in written form. In the case of illness, the candidate has to provide a medical certificate. The candidate is informed about the decision in writing. If the reasons have been accepted, a new examination date will be determined.

(3) In the case of deception or use of unauthorized material or devices, the examination is considered as a fail (WWU: 5,0; UT: Fail). Evidence will be assessed and documented by the respective examiner/s. If a candidate disrupts an examination, he/she may be excluded. In this case, this examination is considered as not completed and will be marked as a fail (WWU: 5,0; UT: Fail). In severe cases the examination board can exclude a candidate from further examinations and/or the bachelor's examination entirely. In that case the bachelor's examination is considered as "failed" (WWU: 5,0; UT Fail). The reasons for the exclusion have to be documented.

(4) The candidate is informed immediately about a detrimental decision and its reasons by the examination board in written form. This decision must be accompanied by an explanation of the legal remedies available. The candidate must be heard before a final decision is reached.

## § 23

### **Invalidity of Single Examinations**

(1) If a candidate's attempt of deception in a required examination or the bachelor's thesis becomes known after the diploma has been issued, the examination board can declare the bachelor's examination or single examinations invalid.

(2) If the requirements for admission to a module, examination or the bachelor's thesis were not fulfilled and the candidate had no intention of acting dishonestly and if this fact becomes known after the grading of the candidate's examination or the issue of the diploma, there are no consequences for the candidate. If the candidate was wrongly admitted to an examination or the bachelor's thesis through intentional deception, the examination board decides upon legal consequences under consideration of the *Verwaltungsverfahrensgesetz für das Land*

*Nordrhein-Westfalen* (Administrative Procedures Act for North Rhine-Westphalia) and WHW section 7.12. Application of the legal regulations depends on

- Supervision of bachelor thesis: the university of the first supervisor
- Required examinations: the university at which the examination took place.

(3) The candidate must be heard before a decision is reached by the examination board.

(4) An incorrect diploma is confiscated and, if applicable, replaced. A decision according to § 23 (1) and (2) is excluded after a period of five years after the issue date of the diploma.

## **§ 24**

### **Revocation of Bachelor's Degree**

The bachelor's degree can be revoked if a deception or the lack of essential requirements for awarding the bachelor's degree becomes known. The revocation requires a common decision of the legal entities (examination board) of Münster University, Faculty 06 and Twente University, *Faculty of Behavioural, Management and Social Sciences (BMS)*. § 23 applies.

## **§ 25**

### **Coming into Force and Publication**

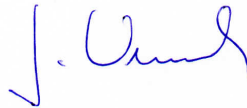
The Examination Regulations will become valid the day after their publication in the official announcements of both universities (WWU: Amtliche Bekanntmachungen; UT: officiële mededelingen). The regulations apply to all students enrolled in the Bachelor programme "Public Governance across Borders" from the winter semester 2017/18 onwards.

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Issued following the resolution of the faculty board of Faculty 06 of the Westfälische Wilhelms-Universität on 26 April 2017 and the University Dean of Educational Innovation on behalf of the Head of Faculty of the *Faculty of Behavioural, Management and Social Sciences (BMS)* of the Universiteit Twente on 22 March 2017.

Münster, 16 May 2017

**Rector**



Prof. Dr. Johannes Wessels

Enschede, 23 May 2017

**University Dean of Educational Innovation**



Prof. Ramses Wessel


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Westfälische Wilhelms-Universität Münster: These Regulations are hereby announced according to the Regulations on the Announcement of Regulations, Publication of Agreements and the Declaration of Statutes of 8 February 1991 (AB Uni 91/1), as amended on 23 December 1998 (AB Uni 99/4).

Universiteit Twente: the University Dean of Educational Innovation has resolved to, on behalf of the Executive Board of the University of Twente, adopt the programme-specific student charter, for the Bachelor's Programme Public Governance across Borders.

Münster, 16 May 2017

**Rector**



Prof. Dr. Johannes Wessels

Enschede, 23 May 2017

**University Dean of Educational Innovation**



Prof. Ramses Wessel

## Appendix I: Glossary

<i>German</i>	<i>English</i>	<i>Dutch</i>
Dekan	<i>Head of Faculty</i>	Decaan
Fachbereich	<i>faculty</i>	Faculteit
Fachbereichsrat	<i>faculty board</i>	Faculteitsraad
Leistungspunkt (LP)	<i>credit (EC)</i>	Studiepunt (SP)
Modulabschlussprüfung	<i>final module examination</i>	Examen
Pflichtmodul	<i>mandatory module</i>	Verplichte module
Prüfungsamt	<i>Examinations Office</i>	Bureau Ondervijzaken
Prüfungsausschuss	<i>examination board</i>	Examencommissie
Prüfungsleistung	<i>required examination</i>	Verplicht examen
Studienleistung	<i>coursework</i>	Exmaneonderdeel
Wahlpflichtmodul	<i>elective mandatory module</i>	Keuzemodule

Proofread by Supportstelle Englisch, WWU Münster 2012.



## Appendix II: Module Descriptions

<b>Title (German):</b>		Public Governance across Borders (WWU/UT)					
<b>Title (English):</b>		Public Governance across Borders (WWU/UT)					
<b>Programme:</b>		BSc Public Governance across Borders					
<b>1</b>	<b>Number:</b> M 1.1	<b>Status:</b>		<input checked="" type="checkbox"/> Compulsory	<input type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b>	<input type="checkbox"/> every term <input checked="" type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input type="checkbox"/> 1 Sem. <input checked="" type="checkbox"/> 2 Sem.	<b>Semester:</b> 1+2	<b>EC:</b> 10	<b>Workload (hrs.):</b> 280
<b>3</b>	<b>Structure:</b>						
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>1</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	L	Introduction to Public Governance	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	5	30 (2)	110
2.	S	Current and Future Challenges to Public Governance across Borders	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	5	30 (2)	110	
<b>4</b>	<p><b>Content:</b></p> <p>This module is designed as introductory module to the programme based on a bi-national approach and consists of two parts: an introductory lecture (“Introduction to Public Governance”) focusing on the general outline, structure and issue of the overall bachelor programme within the first semester of study, and a follow-up course (“Current and Future Challenges to Public Governance across Borders”) which specifically deals with current and future challenges of public governance across borders in the second semester. By providing students with general as well as programme-specific and content-related information, knowledge and skills, M 1.1 paves the way for the further course of study in Münster and Twente and thus constitutes the backbone and major point of reference within the overall programme.</p> <p>The core module with joint tuition from both universities thus serves two aims: to make students familiar with the programme, their new learning environments as well as fellow students and to support and deep cooperation between the lecturing staff from both universities.</p> <p><b>Introduction to Public Governance (Part I)</b></p> <p>The introductory lecture aims at taking students closer to the general outline, structure and issue of their bachelor programme. It will introduce the interdisciplinary field of public governance across borders, e.g. actors, approaches, structures, problems and leading questions in state-of-the-art public governance research, but also make students familiar with the two universities they study at. For these purposes an obligatory excursion to Twente University is taking place at the end of the first semester, accompanied by several information meetings and library tours in Münster. The lecture will also make students familiar with the ethics of scientific work and teach them skills required for their study, such as research, presenting and writing course work.</p>						

<sup>1</sup> SWH: semester week hours (Semesterwochenstunden)

	<p><b>Current and Future Challenges to Public Governance across Borders (Part II)</b></p> <p>The simultaneous emergence of grand societal challenges at the local, national, European, and global scale fundamentally changes the work of scholars and researchers in public governance. Therefore, the second part of the module will specifically deal with current and future challenges of public governance. By means of selected cases, topics and questions students will be enabled to address and to work on exemplary challenges that are derived from state-of-the-art public governance research, such as the EU's financial-economic crisis, the UK's decision to withdraw from the European Union (Brexit) or the ongoing refugee crisis and its effects on the different political, social and economic levels at local, national, European and global scale as well as specific questions related to aspects of globalization, demographic and climate change.</p> <p>In order to further strengthen the coherence within the programme as well as the cooperation between lecturing staff from both universities, a lecturer from Institute of Political Science (WWU) and a lecturer from the Department of Public Administration (UT) agree on the contents of the course and cooperate in tuition.</p> <p>If possible, this course will entail an excursion in order to give students practical impressions of the main challenges, actors and institutions with which they will be confronted more theoretically especially during the second year of their study.</p>								
5	<p><b>Acquired competences:</b></p> <p>Students acquire basic scientific competences especially tailored for political science and meeting general scientific requirements as well as specific requirements of Münster and Twente University. They will be introduced to contemporary and multi-disciplinary questions of state-of-the-art public governance research and be asked to discuss and reflect these questions. Furthermore, students will be asked to not only work independently, but also in teams to bolster their team competences.</p> <p>In the second part of the module, students become familiar with current and future challenges of public governance and will be enabled to address and to work on these in a reflective and discursive manner.</p>								
6	<p><b>Description of electives within the module:</b></p> <p>None</p>								
7	<p><b>Assessment methods:</b></p> <p><input checked="" type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)]  <input type="checkbox"/> Examination [Modulprüfung (MP)]  <input type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]</p>								
8	<p><b>Required performance in examinations:</b></p> <table border="1" data-bbox="256 1518 1503 1756"> <thead> <tr> <th data-bbox="256 1518 1110 1619">Quantity and form; connection to the course<sup>2</sup></th> <th data-bbox="1110 1518 1262 1619">Duration/length</th> <th data-bbox="1262 1518 1503 1619">Weightage for overall grade of the module (%)</th> </tr> </thead> <tbody> <tr> <td data-bbox="256 1619 1110 1756">The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500 (part II).</td> <td data-bbox="1110 1619 1262 1756">90 min. / 4,500 words</td> <td data-bbox="1262 1619 1503 1756">100%</td> </tr> </tbody> </table>			Quantity and form; connection to the course <sup>2</sup>	Duration/length	Weightage for overall grade of the module (%)	The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500 (part II).	90 min. / 4,500 words	100%
Quantity and form; connection to the course <sup>2</sup>	Duration/length	Weightage for overall grade of the module (%)							
The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500 (part II).	90 min. / 4,500 words	100%							

<sup>2</sup> Not applicable for final examination (Modulabschlussprüfung)

9	<b>Required course work (grading optional):</b>	
	Quantity and form; connection to the course	Duration/ length
	Required participation in the UT excursion and the WWU library tours/meetings (part I). The lecturers may request oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, and other comparable assignments.	adjacent
10	<b>Prerequisites for attaining credit points:</b> Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).	
11	<b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 5.6% for the overall grade.	
12	<b>Prerequisites for participation:</b> No prerequisites	
13	<b>Attendance:</b> Regular attendance is highly recommended.	
14	<b>Usability in other programmes:</b> The module is exclusively designed for the bachelor programme "Public Governance across Borders".	
15	<b>Person responsible for the module:</b> Prof. Dr. René Torenvlied (UT) Prof. Dr. Norbert Kersting (WWU)	<b>Department:</b> Faculty of Behavioural, Management and Social Sciences (UT) Fachbereich 6: Erziehungswissenschaft und Sozialwissenschaften (WWU)
	<b>Other information:</b> Registration for courses and examinations (UT) needs to be done via the electronic administration system of Twente University (OSIRIS). Please follow the hints for required course work and examinations as announced on Osiris ( <a href="http://www.utwente.nl/onderwijssystemen/onderwijssystemen/osiris">http://www.utwente.nl/onderwijssystemen/onderwijssystemen/osiris</a> ). Registration for courses and examinations (WWU) needs to be done via the electronic administration system of the Münster University. Please follow the hints for required course work and examinations as announced on the homepage of the Institute of Political Science.	

<b>Title (German):</b>		Europäische und Globale Governance (WWU)					
<b>Title (English):</b>		European and Global Governance (WWU)					
<b>Programme:</b>		BSc Public Governance across Borders					
<b>1</b>	<b>Number:</b> M 1.2	<b>Status:</b>		<input checked="" type="checkbox"/> Compulsory	<input type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b>	<input type="checkbox"/> every term <input checked="" type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input type="checkbox"/> 1 Sem. <input checked="" type="checkbox"/> 2 Sem.	<b>Semester:</b> 1+2	<b>EC:</b> 10	<b>Workload (hrs.):</b> 280
<b>3</b>	<b>Structure:</b>						
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>3</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	L	Introduction to European Integration	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	5	30 (2)	110
	2.	L	Introduction to International Relations	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	2	30 (2)	26
	3.	T	Tutorial	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	3	30 (2)	54
<b>4</b>	<b>Content:</b>						
	Based on the crossing-borders aspect of the overall study programme, module 1.2 serves as an introduction to European and Global Governance. It is made up of two introductory lectures: While the first lecture within the first semester primarily deals with the process of European Integration, the follow-up lecture (+tutorial) in the second semester focuses on the broader field of International Relations.						
	<b>Introduction to European Integration</b>						
As the European Union profoundly shapes the ways politics and democracy work in Europe, it is an important actor not only on the global stage but also in the field of public governance. The first part of M 1.2 is made up of a compulsory lecture on the European Integration process within the first semester. The focal point of the lecture is especially on the dynamics of the integration process, the institutional structure of the European Union subsequent to the Lisbon Treaty, the transformation of European Governance and the relationship between the EU and its member states. Moreover, the lecture addresses various theoretical approaches for the description of processes of governance within the system of European multi-level governance and illustrates the challenges of a democratic legitimacy of European politics.							
<b>Introduction to International Relations (+Tutorial)</b>							
Based on this, the second part of the module provides students with an introduction to the field of International Relations (IR). The core lecture conveys a fundamental knowledge about actors, structures, and processes of Europeanization and Globalization. At the same time, theoretical approaches to International Relations are introduced. The concept of 'actor' includes governmental as well as non-governmental actors. 'Structures' contain elements such as balance of power, anarchy, hegemony or interdependence. They are to be analyzed in terms of their implications for actors. The most important processes are war and peace, globalization, development, institutionalization, and cooperation. Focus on processes allows addressing contemporary and recent developments in world politics.							

<sup>3</sup> SWH: semester week hours (Semesterwochenstunden)

	The tutorial deepens the content of the lecture and focuses on methodological and presentation skills. Questions of how International Relations in Europe influenced European unification and how today, the European Union acts as international actor are raised and discussed.		
5	<b>Acquired competences:</b> Students gain comprehensive knowledge of the main theoretical approaches of European Integration and International Relations and are enabled to reflect on, apply and discuss these approaches critically. As they acquire knowledge of the main actors, structures and processes in the field of European Integration and International Politics, students are able to bring single events and phenomena into relation of larger European and Global Governance contexts. Moreover, they can analyse and discuss them from different theoretical perspectives. With the tutorial, students gain and train their group work and presentation skills on complex issues.		
6	<b>Description of electives within the module:</b> None		
7	<b>Assessment methods:</b> <input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)] <input type="checkbox"/> Examination [Modulprüfung (MP)] <input checked="" type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]		
8	<b>Required performance in examinations:</b>		
	Quantity and form; connection to the course <sup>4</sup>	Duration/ length	Weightage for overall grade of the module (%)
	Introduction to European Integration The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500.	90 min. / 4,500 words	50%
Introduction to International Relations The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500.	90 min. / 4,500 words	50%	
9	<b>Required course work (grading optional):</b>		
	Quantity and form; connection to the course	Duration/ length	
	The lecturers and tutors may request oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, writing of reviews, essays and summaries (up to 600 words) and other comparable assignments.		adjacent
10	<b>Prerequisites for attaining credit points:</b> Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).		
11	<b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 5,6% for the overall grade.		

<sup>4</sup> Not applicable for final examination (Modulabschlussprüfung)

12	<b>Prerequisites for participation:</b> No prerequisites	
13	<b>Attendance:</b> Regular attendance is highly recommended.	
14	<b>Usability in other programmes:</b> The module consists of courses designed for all bachelor programmes at the Institute of Political Science.	
15	<b>Person responsible for the module:</b> Dr. Matthias Freise (WWU) Prof. Doris Fuchs Ph. D. (WWU)	<b>Department:</b> Fachbereich 6: Erziehungswissenschaft und Sozialwissenschaften (WWU)
16	<b>Other information:</b> Registration for courses and examinations needs to be done via the electronic administration system of the university. Please follow the hints for required course work and examinations as announced on the homepage of the Institute of Political Science.	

<b>Title (German):</b>		Politische Systeme in vergleichender Perspektive (WWU)						
<b>Title (English):</b>		Political Systems in Comparative Perspective (WWU)						
<b>Programme:</b>		BSc Public Governance across Borders						
<b>1</b>	<b>Number:</b> M 1.3	<b>Status:</b>		<input checked="" type="checkbox"/> Compulsory		<input type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b>	<input type="checkbox"/> every term <input checked="" type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input type="checkbox"/> 1 Sem. <input checked="" type="checkbox"/> 2 Sem.	<b>Semester:</b>	1+2	<b>EC:</b> 10	<b>Workload (hrs.):</b> 280
<b>3</b>	<b>Structure:</b>							
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>5</sup>)</b>	<b>Self-study (hrs.)</b>	
	1.	L	Introduction to Political Systems	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	2	30 (2)	26	
	2.	T	Tutorial	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	3	30 (2)	54	
	3.	L	Introduction to Comparative Politics	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	2	30 (2)	26	
	4.	T	Tutorial	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	3	30 (2)	54	
<b>4</b>	<b>Content:</b>							
	<p>This module, which primarily focuses on the comparative polity- and policy-dimensions of political systems in the context of current local, regional, national, European and global, social, political and economic developments and challenges, is composed of two lectures (with tutorials for each of the lectures): an introduction to the study of political systems within the first semester, and a follow-up introduction to the field of Comparative Politics in the second semester.</p>							
	<b>Introduction to Political Systems (+Tutorial)</b>							
	<p>Political systems play a crucial role in the context of public governance, both theoretically and practically. For this reason, this core lecture serves as an introduction to the study of political systems. Taking the example of the political system of the Federal Republic of Germany, it focusses on the polity- and policy-dimensions of the system with due regard to current social, political and economic developments and challenges not only at the local, regional and national, but also at the European and global level. The lecture thus puts an emphasis on the transgression of boundaries and the interconnectedness of national political systems. In so doing it conveys not only basic knowledge on the study of political systems but also introduces central concepts and approaches of political science, which will be of importance within the further course of study. The tutorial deepens the content of the lecture and focuses on methodological and presentation skills.</p>							
<b>Introduction to Comparative Politics (+Tutorial)</b>								
<p>On this basis, the core lecture conveys a comprehensive overview of development, theories, central approaches, topics, problems and methodological questions of comparative politics. Comparison is considered to be among the most important methods of political science. Comparative politics as a sub discipline of political science is approached by differentiating it into comparative government, comparative public policy, comparative welfare state research, comparative political economy with political systems as one of the main points of reference. Furthermore, students are made familiar with selected classics of comparative politics. The tutorial deepens the content of the lecture and focuses on methodological and presentation skills.</p>								

<sup>5</sup> SWH: semester week hours (Semesterwochenstunden)

5	<p><b>Acquired competences:</b></p> <p>Students gain broad insights into the field of Political System Research and Comparative Politics and are enabled to apply acquired knowledge of the main actors, approaches, structures, problems and leading questions in state-of-the-art political system research and comparative politics. Students are able to analyse the basic principles of constitution and organisation of a political system and can evaluate the effects of globalisation on national political systems, taking the example of the political system of the Federal Republic of Germany. Furthermore, they gain various theoretical and methodological skills of comparison by applying comparative approaches to political systems, policy areas, topics and questions. They are able to recognize differences in systems of government, governance and arrangements, political economies and welfare regimes in order to discuss disadvantages and advantages. Due to their comprehensive knowledge of different systems of government and policy arrangements students are competent to analyse, discuss and compare recent political developments in a global context. Moreover, students are enabled to apply different systematic and comparative approaches of political system research and comparative politics. They are able to understand and critically reflect texts on selected (theoretical as well as empirical) aspects of political system research and comparative politics. Within the tutorials, students acquire further reading, communication, presentation and working skills as well as social competences.</p>		
6	<p><b>Description of electives within the module:</b></p> <p>None</p>		
7	<p><b>Assessment methods:</b></p> <p><input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)]</p> <p><input type="checkbox"/> Examination [Modulprüfung (MP)]</p> <p><input checked="" type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]</p>		
8	<p><b>Required performance in examinations:</b></p> <p>Quantity and form; connection to the course<sup>6</sup></p> <p>Introduction to Political Systems The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500.</p> <p>Introduction to Comparative Politics The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500.</p>	<p>Duration/ length</p> <p>90 min. / 4,500 words</p> <p>90 min. / 4,500 words</p>	<p>Weightage for overall grade of the module (%)</p> <p>50%</p> <p>50%</p>
9	<p><b>Required course work (grading optional):</b></p> <p>Quantity and form; connection to the course</p> <p>The lecturers and tutors may request oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, writing of reviews, essays and summaries (up to 600 words) and other comparable assignments.</p>		<p>Duration/ length</p> <p>adjacent</p>

<sup>6</sup> Not applicable for final examination (Modulabschlussprüfung)



10	<b>Prerequisites for attaining credit points:</b> Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).	
11	<b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 5.6% for the overall grade.	
12	<b>Prerequisites for participation:</b> No prerequisites	
13	<b>Attendance:</b> Regular attendance is highly recommended.	
14	<b>Usability in other programmes:</b> The module consists of courses designed for all bachelor programmes at the Institute of Political Science.	
15	<b>Person responsible for the module:</b> Prof. Dr. Klaus Schubert (WWU) Prof. Dr. Annette Zimmer (WWU)	<b>Department:</b> Fachbereich 6: Erziehungswissenschaft und Sozialwissenschaften (WWU)
16	<b>Other information:</b> Registration for courses and examinations needs to be done via the electronic administration system of the university. Please follow the hints for required course work and examinations as announced on the homepage of the Institute of Political Science.	

<b>Title (German):</b>		Öffentliches Recht (WWU)					
<b>Title (English):</b>		Public Law (WWU)					
<b>Programme:</b>		BSc Public Governance across Borders					
<b>1</b>	<b>Number:</b> M 1.4	<b>Status:</b>		<input checked="" type="checkbox"/> Compulsory		<input type="checkbox"/> Elective	
<b>2</b>	<b>Cycle:</b>	<input type="checkbox"/> every term <input checked="" type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input type="checkbox"/> 1 Sem. <input checked="" type="checkbox"/> 2 Sem.	<b>Semester:</b> 1+2	<b>EC:</b> 10	<b>Workload (hrs.):</b> 280
<b>3</b>	<b>Structure:</b>						
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>7</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	L	Constitutional Law	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	5	30 (2)	110
	2.	L	European Public Law	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	5	30 (2)	110
<b>4</b>	<b>Content:</b>						
	<p>Since public law is particularly concerned with the relationships between governments/states and individuals/citizens, the dealing with sub-disciplines of public law such as constitutional, European or administrative law constitutes an integral part within the study of public governance. Therefore, module 1.4 serves as an introduction into the field of public law by reference to the exemplary sub-disciplines of constitutional and European public law. While the first lecture primarily focuses on the legal foundations of states and the internal structure of constitutional objectives (semester 1), the follow-up lecture puts a strong emphasis on the European level and its institutions, organization, structure and competences as the bases of political-administrative action (semester 2).</p>						
	<p><b>Constitutional Law</b></p> <p>This lecture gives a broad overview of the subfield of Constitutional Law. Essential concepts and basic principles of constitutional law, its institutions, sources of law and the relationship to European law are addressed and illustrated. A special emphasis is laid on the state structure and its government bodies, their interrelations and the legislative power. Moreover, it deals with the fundamental legal relations between the state and its citizens. By means of selected precedents fundamental rights are analysed and discussed. Furthermore, the functions of basic rights to ward off government action are also dealt with. The application of extremely relevant basic rights is addressed with the help of precedents.</p>						
<p><b>European Public Law</b></p> <p>On this basis, the second part of the module puts a stronger emphasis on the European level of Public Law, addressing the main European institutions, their organisation, structure and competences as the bases of political-administrative action. The application of fundamental concepts and principles of European Public Law as well as the effect of European Union law on and its consequences for national constitutional law are further core aspects of the lecture. Additionally, topics and issues dealt with in the first semester of study, such as the process of European integration or political systems and their contribution to European public law are addressed and discussed.</p>							

<sup>7</sup> SWH: semester week hours (Semesterwochenstunden)

5	<p><b>Acquired competences:</b></p> <p>The module enables students to grasp the interfaces between public law and other disciplines of public governance (e.g. public policy, public management, public administration) and to utilise the expertise in public law for professional or academic career. By means of the sub-disciplines of Constitutional law and European Public law, the two lectures are designed to make the logic of judicial reasoning transparent and to define the legal bases for the application of public law. Moreover, students learn to recognise the constitutional safeguards of fundamental rights and freedoms on national and European level. Students familiarise themselves with the different areas of constitutional law as well as European Public law, which are of importance both for a professional and academic career. Particularly, lawfulness and enforceability of administrative activities are made transparent. Thus, students are introduced to those areas of administrative law, which – in the public interest – have an impact on citizens (e.g. surveillance, control, sponsoring or subsidisation). Generally speaking, the module qualifies students to discern basic conditions of laws and administrative action and to critically assess the effectiveness of administrative requirements at national and European level.</p>											
6	<p><b>Description of electives within the module:</b></p> <p>None</p>											
7	<p><b>Assessment methods:</b></p> <p><input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)]</p> <p><input type="checkbox"/> Examination [Modulprüfung (MP)]</p> <p><input checked="" type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]</p>											
8	<p><b>Required performance in examinations:</b></p> <table border="1" data-bbox="263 1059 1495 1323"> <thead> <tr> <th data-bbox="263 1059 1110 1167">Quantity and form; connection to the course<sup>8</sup></th> <th data-bbox="1110 1059 1270 1167">Duration/ length</th> <th data-bbox="1270 1059 1495 1167">Weightage for overall grade of the module (%)</th> </tr> </thead> <tbody> <tr> <td data-bbox="263 1167 1110 1238">Constitutional Law Written examination</td> <td data-bbox="1110 1167 1270 1238">120 min.</td> <td data-bbox="1270 1167 1495 1238">50%</td> </tr> <tr> <td data-bbox="263 1238 1110 1323">European Public Law Written examination</td> <td data-bbox="1110 1238 1270 1323">120 min.</td> <td data-bbox="1270 1238 1495 1323">50%</td> </tr> </tbody> </table>			Quantity and form; connection to the course <sup>8</sup>	Duration/ length	Weightage for overall grade of the module (%)	Constitutional Law Written examination	120 min.	50%	European Public Law Written examination	120 min.	50%
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9	<p><b>Required course work (grading optional):</b></p> <table border="1" data-bbox="263 1368 1495 1559"> <thead> <tr> <th data-bbox="263 1368 1270 1417">Quantity and form; connection to the course</th> <th data-bbox="1270 1368 1495 1417">Duration/ length</th> </tr> </thead> <tbody> <tr> <td data-bbox="263 1417 1270 1559">The lecturer may request oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, writing of reviews, essays and summaries (up to 600 words) and other comparable assignments.</td> <td data-bbox="1270 1417 1495 1559">adjacent</td> </tr> </tbody> </table>			Quantity and form; connection to the course	Duration/ length	The lecturer may request oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, writing of reviews, essays and summaries (up to 600 words) and other comparable assignments.	adjacent					
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10	<p><b>Prerequisites for attaining credit points:</b></p> <p>Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).</p>											
11	<p><b>Weighting of the grade of the module for the overall grade:</b></p> <p>The grade of the module weighs 5.6% for the overall grade</p>											
12	<p><b>Prerequisites for participation:</b></p> <p>No prerequisites</p>											

<sup>8</sup> Not applicable for final examination (Modulabschlussprüfung)

<b>13</b>	<b>Attendance:</b> Regular attendance is highly recommended.	
<b>14</b>	<b>Usability in other programmes:</b> None	
<b>15</b>	<b>Person responsible for the module:</b> Dr. Matthias Freise (WWU)	<b>Department:</b> Fachbereich 6: Erziehungswissenschaft und Sozialwissenschaften (WWU)
<b>16</b>	<b>Other information:</b> Registration for courses and examinations needs to be done via the electronic administration system of the university. Please follow the hints for required course work and examinations as announced on the homepage of the Institute of Political Science.	

<b>Title (German):</b>		Methoden (WWU)						
<b>Title (English):</b>		Methods (WWU)						
<b>Programme:</b>		BSc Public Governance across Borders						
<b>1</b>	<b>Number:</b> M 1.5	<b>Status:</b>		<input checked="" type="checkbox"/> Compulsory		<input type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b>	<input type="checkbox"/> every term <input checked="" type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input type="checkbox"/> 1 Sem. <input checked="" type="checkbox"/> 2 Sem.	<b>Semester:</b> 1+2	<b>EC:</b> 10	<b>Workload (hrs.):</b> 280	
<b>3</b>	<b>Structure:</b>							
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>		<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>9</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	L	Methods	<input checked="" type="checkbox"/> P	<input type="checkbox"/> WP	5	30 (2)	110
	2.	L	Statistics	<input checked="" type="checkbox"/> P	<input type="checkbox"/> WP	2	30 (2)	26
	3.	T	Tutorial	<input checked="" type="checkbox"/> P	<input type="checkbox"/> WP	3	30 (2)	54
<b>4</b>	<b>Content:</b>							
	<p>This core module introduces the solid learning line in research methods and statistics that is a red thread throughout the whole study programme. Research methods and statistics are approached from a general social sciences framework, providing overarching building blocks to analyse the interdisciplinary questions that lie at the heart of public governance across border. Module 1.5 provides an introductory lecture on qualitative and quantitative methods within the first semester and an introduction to statistics including practical training within tutorials in the second semester.</p> <p><b>Methods</b></p> <p>Within the overall methodological training at the Institute of Political Science, the lecture serves two means. It contains the important introduction into the standards and ethics of scientific work and makes students familiar with different types of examinations and coursework. It thus hands them the tools (e.g. writing and presentation skills) necessary for their further study. The lecture then focusses on basic concepts and the history and development of empirical research in Social Sciences. Next to the theoretical framework of the research process, the methodological principles of the quantitative and qualitative paradigms are introduced and compared. The course also offers an overview on methods of data acquisition. Thereby it concentrates on qualitative empirical research and discusses quality criteria and artefacts.</p> <p><b>Statistics (+Tutorial)</b></p> <p>Statistical training during the first year focusses on quantitative basics of empirical social research. Content of the course are theory of statistical questions, approaches to statistics, basic concepts of statistics, univariate and bivariate distributions, measures of location, measures of dispersion, coefficients of concentration, and nominal, ordinal and metric measures of concentration. Furthermore, official statistics are interpreted with special emphasis on European statistics and cross-country statistics. Also, handling statistics programmes is a central aspect in the tutorial.</p>							

<sup>9</sup> SWH: semester week hours (Semesterwochenstunden)

5	<p><b>Acquired competences:</b></p> <p>Students gain broad insights into the basic concepts, history and development of empirical research in Social Sciences and are enabled to apply acquired knowledge of the fundamental methodological principles of quantitative and qualitative research as well as of the basic concepts, approaches and questions of statistics. Furthermore, they are able to develop, under supervision, social scientific research questions and corresponding research designs and to apply exemplary methods of qualitative and quantitative research including the interpretation and evaluation of research results. Students are enabled to read and interpret statistical data. Moreover, they can autonomously implement statistical calculations and document the results accordingly. Students can organise statistical tests and interpret of complex statistical procedures. Finally, students are acquainted with analysing secondary data. Within the tutorials, students acquire further methodological, reading, communication, presentation and working skills as well as social competences.</p>											
6	<p><b>Description of electives within the module:</b></p> <p>None</p>											
7	<p><b>Assessment methods:</b></p> <p><input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)]</p> <p><input type="checkbox"/> Examination [Modulprüfung (MP)]</p> <p><input checked="" type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]</p>											
8	<table border="1"> <thead> <tr> <th data-bbox="244 860 1118 1003"> <p><b>Required performance in examinations:</b></p> <p>Quantity and form; connection to the course<sup>10</sup></p> </th> <th data-bbox="1118 860 1289 1003">Duration/length</th> <th data-bbox="1289 860 1495 1003">Weightage for overall grade of the module (%)</th> </tr> </thead> <tbody> <tr> <td data-bbox="244 1003 1118 1178"> <p>Methods: The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500. According to prior agreement with the lecturer, documentations, small empirical assignments, the production of a movie or radio features can also be accepted as required examination.</p> </td> <td data-bbox="1118 1003 1289 1178">90 min. / 4,500 words</td> <td data-bbox="1289 1003 1495 1178">50 %</td> </tr> <tr> <td data-bbox="244 1178 1118 1357"> <p>Statistics + Tutorial: The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500. According to prior agreement with the lecturer, documentations, small empirical assignments, the production of a movie or radio features can also be accepted as required examination.</p> </td> <td data-bbox="1118 1178 1289 1357">90 min. / 4,500 words</td> <td data-bbox="1289 1178 1495 1357">50 %</td> </tr> </tbody> </table>			<p><b>Required performance in examinations:</b></p> <p>Quantity and form; connection to the course<sup>10</sup></p>	Duration/length	Weightage for overall grade of the module (%)	<p>Methods: The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500. According to prior agreement with the lecturer, documentations, small empirical assignments, the production of a movie or radio features can also be accepted as required examination.</p>	90 min. / 4,500 words	50 %	<p>Statistics + Tutorial: The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500. According to prior agreement with the lecturer, documentations, small empirical assignments, the production of a movie or radio features can also be accepted as required examination.</p>	90 min. / 4,500 words	50 %
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9	<table border="1"> <thead> <tr> <th data-bbox="244 1357 1366 1476"> <p><b>Required course work (grading optional):</b></p> <p>Quantity and form; connection to the course</p> </th> <th data-bbox="1366 1357 1495 1476">Duration/length</th> </tr> </thead> <tbody> <tr> <td data-bbox="244 1476 1366 1626"> <p>The lecturers and tutors may request working on exercises, oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, writing of reviews, essays and summaries (up to 600 words), and other comparable assignments.</p> </td> <td data-bbox="1366 1476 1495 1626">adjacent</td> </tr> </tbody> </table>			<p><b>Required course work (grading optional):</b></p> <p>Quantity and form; connection to the course</p>	Duration/length	<p>The lecturers and tutors may request working on exercises, oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, writing of reviews, essays and summaries (up to 600 words), and other comparable assignments.</p>	adjacent					
<p><b>Required course work (grading optional):</b></p> <p>Quantity and form; connection to the course</p>	Duration/length											
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10	<p><b>Prerequisites for attaining credit points:</b></p> <p>Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).</p>											

<sup>10</sup> Not applicable for final examination (Modulabschlussprüfung)

<b>11</b>	<b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 5.6% for the overall grade.	
<b>12</b>	<b>Prerequisites for participation:</b> No prerequisites	
<b>13</b>	<b>Attendance:</b> Regular attendance is highly recommended.	
<b>14</b>	<b>Usability in other programmes:</b> The module consists of courses designed for all bachelor programmes at the Institute of Political Science.	
<b>15</b>	<b>Person responsible for the module:</b> Prof. Dr. Oliver Treib (WWU)	<b>Department:</b> Fachbereich 6: Erziehungswissenschaft und Sozialwissenschaften (WWU)
<b>16</b>	<b>Other information:</b> Registration for courses and examinations (WWU) needs to be done via the electronic administration system of the Münster University. Please follow the hints for required course work and examinations as announced on the homepage of the Institute of Political Science.	

<b>Title (German):</b>		Wahlpflichtmodul (WWU)						
<b>Title (English):</b>		Free Electives (WWU)						
<b>Programme:</b>		BSc Public Governance across Borders						
<b>1</b>	<b>Number:</b> M 1.6	<b>Status:</b> <input type="checkbox"/> Compulsory				<input checked="" type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b> <input type="checkbox"/> every term <input checked="" type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b> <input type="checkbox"/> 1 Sem. <input checked="" type="checkbox"/> 2 Sem.	<b>Semester:</b> 1+2	<b>EC:</b> 10	<b>Workload (hrs.):</b> 280			
<b>3</b>	<b>Structure:</b>							
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>		<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>11</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	S	1 Standard or Reading Course	<input checked="" type="checkbox"/> P	<input type="checkbox"/> WP	5	30 (2)	110
3.	S	1 Reading or Standard Course	<input checked="" type="checkbox"/> P	<input type="checkbox"/> WP	5	30 (2)	110	
<b>4</b>	<b>Content:</b>							
	<b>Methods</b>							
	<p>In parallel to the predefined programme of core modules and courses in Münster and Twente, and according to the student-driven learning aspect of the programme, module 1.6 aims at giving students the opportunity for specialization and to deepen, enhance and apply the previously acquired knowledge in the context of specific topics, questions and problems of public governance of their interest, such as the current and future societal challenges on local, national, European and global level, the role and development of public and private actors or the nexus between citizens, civil society, politics and administration. In this respect, UT and WWU programme directors consider module 1.6 to be of significant importance for the further education and development of the students within the Joint Bachelor's Degree programme Public Governance across Borders.</p> <p>Regarding its three main and longstanding research areas, "Governance", "Civil Society and Democracy" and "Regionalization and Globalization", the Institute of Political Science offers a great number of public governance related standard and reading courses in German and English which students can choose freely from, however with the restriction that they have to select one standard and one reading course.</p> <p>Standard courses introduce specific research areas of political science and other disciplines linked to the interdisciplinary field of public governance (i.a. public policy, public management, public administration, public law, sociology and economics). They give a profound overview on contemporary and classic questions and challenges of their specific research area. Thereby, they build on knowledge acquired within the core modules in the running first and second semester. Standard courses encourage and indeed require from students to look into concepts, issues and methods of political science and other disciplines linked to public governance more deeply. Finally, within these courses, selected contemporary developments are methodologically and theoretically analysed and discussed.</p> <p>Reading courses deepen the ability of students to read and understand social science texts. The range of courses encompasses classical authors and theories of political science and other disciplines linked to the interdisciplinary field of public governance as well as contemporary texts.</p>							

<sup>11</sup> SWH: semester week hours (Semesterwochenstunden)



	<p>With regard to the previous winter and the running summer semester in Münster (September 2016), students of the Joint Bachelor's Degree programme "Public Governance across Borders" could – in consultation with their WWU study advisor – generally choose from policy-specific (e.g. Introduction to Labour Market Policy, Introduction to Asylum and Refugee Policy, Introduction to Global Environmental Policy) and methodological/theoretical courses (e.g. Introduction to Social Scientific Discourse Analysis, Introduction to Policy Analysis, Introduction to the Theories of International Relations). Both (1) a coherent connection between the free electives and the core courses within the first year as well as (2) a content-related and conceptual linkage of the WWU electives to the courses within the second and third year in Twente is guaranteed through close and regular coordination between the WWU and UT programme directors.</p>
5	<p><b>Acquired competences:</b></p> <p>Students are able to discuss and to deal with contemporary questions and challenges in political science and other disciplines linked to the interdisciplinary field of public governance as well as to apply related theories and methods. Thus students get familiar with analysis in social science and learn to reflect critically on questions of political science and other public governance related disciplines. Furthermore, students are enabled to follow personal interest and to develop and set their own thematic priorities within the study of public governance across borders. They are able to independently develop and explore research questions within the selected field of study. Moreover, students are enabled to both methodologically and theoretically analyse and discuss selected contemporary developments within public governance related fields of study. They are enabled to practically apply – under supervision – previously acquired methodological knowledge, skills and competences on the basis of specific topics, questions and problems of public governance. Finally, they acquire further methodological, reading, communication, presentation and working skills as well as social competences trained and experienced within the standard and reading courses.</p>
6	<p><b>Description of electives within the module:</b></p> <p>Within this module, students can choose – in consultation with their WWU study advisor – freely choose from courses offered by the Institute of Political Science. Thus, they can focus on courses that fit to the overall outline of their bachelor programme and that meet their individual interests. Both (1) a coherent connection between the free electives and the core courses within the first year as well as (2) a content-related and conceptual linkage of the WWU electives to the courses within the second and third year in Twente is guaranteed through close and regular coordination between the WWU and UT programme directors. Students have to choose one standard course and one reading course. These different course types aim at conveying different important skills and a mixture of both is therefore sensible and made obligatory.</p>
7	<p><b>Assessment methods:</b></p> <p>[ ] Final Examination [Modulabschlussprüfung (MAP)]          [ ] Examination [Modulprüfung (MP)]          [x] Component Examinations [Modulteilprüfungen (MTP)]</p>

<b>8</b>	<b>Required performance in examinations:</b>		Duration/ length	Weightage for overall grade of the module (%)
	Quantity and form; connection to the course <sup>12</sup>			
	Students take required exams in two courses (standard or reading courses) of their choice. The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500. According to prior agreement with the lecturer, documentations, small empirical assignments, the production of a movie or radio features can also be accepted as required examination.			
	Course 1: see above		90 min. / 4,500 words	50%
	Course 2: see above		90 min. /4,500 words	50%
<b>9</b>	<b>Required course work (grading optional):</b>			Duration/ length
	Quantity and form; connection to the course Lecturers may request oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, writing of reviews, essays and summaries (up to 600 words) and other comparable assignments.			adjacent
<b>10</b>	<b>Prerequisites for attaining credit points:</b> Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).			
<b>11</b>	<b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 5.6% for the overall grade.			
<b>12</b>	<b>Prerequisites for participation:</b> No prerequisites			
<b>13</b>	<b>Attendance:</b> Regular attendance is highly recommended.			
<b>14</b>	<b>Usability in other programmes:</b> The module is designed for all bachelor programmes at the Institute of Political Science.			
<b>15</b>	<b>Person responsible for the module:</b>		<b>Department:</b>	
	Dr. Matthias Freise (WWU)		Fachbereich 6: Erziehungswissenschaft und Sozialwissenschaften (WWU)	
<b>16</b>	<b>Other information:</b> Registration for courses and examinations needs to be done via the electronic administration system of the university. Please follow the hints for required course work and examinations as announced on the homepage of the Institute of Political Science.			

<sup>12</sup> Not applicable for final examination (Modulabschlussprüfung)

<b>Title (German):</b>		Public Management (UT)					
<b>Title (English):</b>		Public Management (UT)					
<b>Programme:</b>		BSc Public Governance across Borders					
<b>1</b>	<b>Number:</b> M 2.1	<b>Status:</b>		<input checked="" type="checkbox"/> Compulsory	<input type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b>	<input type="checkbox"/> every term <input checked="" type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input checked="" type="checkbox"/> 1 Sem. <input type="checkbox"/> 2 Sem.	<b>Semester:</b> 3	<b>EC:</b> 15 EC	<b>Workload (hrs.):</b> 420
<b>3</b>	<b>Structure:</b>						
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs + SWS<sup>13</sup>)</b>	<b>Independent study (hrs)</b>
	1.	S+L	Management of Public Organizations (Public Management and Organization Sociology)	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	7 (5+2)	48	148
	2.	S+L	Public Procurement	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	2	18	38
	3.	S+L	Research Methods and Techniques	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	2	16	40
	4.	P	Organizations in Context	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	4	20	92
<b>4</b>	<b>Content:</b> In the module Public management, students study key issues and concepts related to the functioning, management, and performance of public and semi-public organizations. With respect to performance, not only efficiency and effectiveness, but also equity and legitimacy (citizen satisfaction) are key dimensions in the analysis. (Part 1: Management of Public Organizations). Moreover, the inter-organizational network interactions and collaborations between public organizations and their environment will be studied, among which contracting-out (Part 2: Public Procurement). The research methodology provides students with competences in (advanced) research designs (Part 3: Research Methods and Techniques). In the project, students apply their knowledge in a systematic study of the management and performance of a public organization (Part 4: Project: Organizations in Context).						
<b>5</b>	<b>Acquired competences:</b> At the end of the module, the students will have learnt to: a) characterize differences between public and private organizations (comprehension level). b) demonstrate knowledge of and ability to use concepts needed to develop a plan for evaluating and managing performance in a (semi)public organization through using appropriate research design (application level). c) analyse an organization in context, especially the relation between management strategy and organizational performance, through document analysis and interviews (analysis level).						
<b>6</b>	<b>Description of electives within the module:</b> None						

<sup>13</sup> SWS: weekly semester hours (Semesterwochenstunden)

<b>7</b>	<b>Assessment methods:</b> <input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)] <input type="checkbox"/> Examination [Modulprüfung (MP)] <input checked="" type="checkbox"/> Component Examination [Modulteilprüfungen (MTP)]		
<b>8</b>	<b>Required performance in examinations:</b> Quantity and form; connection to the course <sup>14</sup>	Duration/ length	Weightage for overall grade of the module (%)
	Final written exam for methodology (component 3) and written midterm exams for the components 1 and 2	3x3 hours	70%
	Report for the project (component 4)	6,000 words	30%
<b>9</b>	<b>Other assignments (grading optional):</b> Quantity and form; connection to the course		Duration/ length
	--		
<b>10</b>	<b>Prerequisites for attaining credit points:</b> Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).		
<b>11</b>	<b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 8,4% for the overall grade.		
<b>12</b>	<b>Prerequisites for participation:</b> No prerequisites		
<b>13</b>	<b>Attendance:</b> Regular attendance is highly recommended (and obligatory for some parts).		
<b>14</b>	<b>Usability in other programmes:</b> This module is also part of a minor and an exchange programme.		
<b>15</b>	<b>Person responsible for provision:</b> Dr. Veronica Junjan (module coordinator, UT)	<b>Department:</b> Faculty of Behavioural, Management and Social Sciences (UT)	
<b>16</b>	<b>Other information:</b> This module also contributes to academic competences (the first three components) and the development of skills (project).		

<sup>14</sup> Not applicable for final examination (Modulabschlussprüfung)

<b>Title (German):</b>		Public Governance in Europa (UT)					
<b>Title (English):</b>		Public Governance in Europe (UT)					
<b>Programme:</b>		BSc Public Governance across Borders					
<b>1</b>	<b>Number:</b> M 2.2	<b>Status:</b>		<input checked="" type="checkbox"/> Compulsory	<input type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b>	<input type="checkbox"/> every term <input checked="" type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input checked="" type="checkbox"/> 1 Sem. <input type="checkbox"/> 2 Sem.	<b>Semester:</b> 3	<b>EC:</b> 15 EC	<b>Workload (hrs.):</b> 420
<b>3</b>	<b>Structure:</b>						
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>CP</b>	<b>Contact hours (hrs. + SWH<sup>15</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	S+L	Inequality in Multidisciplinary Perspective	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	6	52	116
	2.	S+L	Applied Linear Regression	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	3	35	49
	3.	P	Governance and Inequality in Comparative Perspective	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	6	52	116
<b>4</b>	<b>Content:</b> This module introduces all aspects of doing research in the field of public governance. In three integrated module parts, students follow a full empirical cycle. At the heart of the module is the research project Governance and Inequality in Comparative Perspective. In these project groups students write a research paper for which they go through the entire empirical cycle (Background, Research Problem, Theory and Hypotheses, Data and Analysis, Reporting Results). The research paper addresses the effects of public governance on social inequality. In doing so, the project is comparative in nature (i.e. comparing countries) and predominantly focuses on differences among countries in Europe and the European Union.						
<b>5</b>	<b>Acquired competences:</b> After completion of the module, the student is able to: a) produce and critically assess academic texts, perform research and report the findings and orally present the results of research to fellow-students and staff. b) understand institutional questions and theories of comparative governance with respect to inequality in the disciplines of Sociology, Economics, Political Science and Law. c) use relevant statistical software (SPSS) to conduct regression analysis.						
<b>6</b>	<b>Description of electives within the module:</b> None						
<b>7</b>	<b>Assessment methods:</b> <input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)] <input type="checkbox"/> Examination [Modulprüfung (MP)] <input checked="" type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]						

<sup>15</sup> SWH: semester week hours (Semesterwochenstunden)

<b>8</b>	<b>Required performance in examinations:</b>	
	Quantity and form; connection to the course <sup>16</sup>	Duration/ length
	Two written individual exams on parts 1 and 2	2x3 hours
	One group research paper, one group presentation and one group re- view for the project (part 3)	6,000 words
		Weightage for overall grade of the module (%)
		60%
		40%
<b>9</b>	<b>Required course work (grading optional):</b>	
	Quantity and form; connection to the course	Duration/ length
	--	
<b>10</b>	<b>Prerequisites for attaining credit points:</b> Credit points for the module can be attained if the entire module is passed successfully (the require- ments of all relevant assignment need to be met).	
<b>11</b>	<b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 8,4% for the overall grade.	
<b>12</b>	<b>Prerequisites for participation:</b> No prerequisites	
<b>13</b>	<b>Attendance:</b> Regular attendance is highly recommended (and obligatory for some parts).	
<b>14</b>	<b>Usability in other programmes:</b> This module is also part of a minor and an exchange programme.	
<b>15</b>	<b>Person responsible for the module:</b>	<b>Department:</b>
	Dr. Giedo Jansen (module coordinator, UT)	Faculty of Behavioural, Management and Social Sciences (UT)
<b>16</b>	<b>Other information:</b> The module is designed as an important preparational step towards writing the bachelor thesis. Project work, methods, tutorials and skills development are fully integrated.	

<sup>16</sup> Not applicable for final examination (Modulabschlussprüfung)

<b>Title (German):</b>		Europäische Studien (UT)						
<b>Title (English):</b>		European Studies (UT)						
<b>Programme:</b>		BSc Public Governance across Borders						
<b>1</b>	<b>Number:</b> M 2.3a +2.4a	<b>Status:</b> <input type="checkbox"/> Compulsory			<input checked="" type="checkbox"/> Elective			
<b>2</b>	<b>Cycle:</b> <input type="checkbox"/> every term <input type="checkbox"/> winter term <input checked="" type="checkbox"/> summer term	<b>Duration:</b> <input checked="" type="checkbox"/> 1 Sem. <input type="checkbox"/> 2 Sem.	<b>Semester:</b> 4	<b>EC:</b> 30 EC	<b>Workload (hrs.):</b> 840			
<b>3</b>	<b>Structure:</b>							
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>		<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>17</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	S+L+P	2.3a Europe in Crisis?	<input checked="" type="checkbox"/> P	<input type="checkbox"/> WP	15	104	316
2.	S+L+P	2.4a The European Union and the World	<input checked="" type="checkbox"/> P	<input type="checkbox"/> WP	15	104	316	
<b>4</b>	<p><b>Content:</b></p> <p><b>M 2.3a: Europe in Crisis?</b></p> <p>On the basis of sociological, political and socio-economic insights, the module portrays Europe in crisis in the global era. Throughout history, the European Union has faced and persevered several crises. Each of these times, experts and politicians chimed that this time the crisis is different: the economic crisis commencing from 2008 and the present migration crisis being no exceptions. This module challenges this view by 1) presenting a comprehensive look at ideological principles of the current and the past crises, 2) investigating the future of European Union in relation to its ability to govern itself in the global era and 3) analyzing the EU's capabilities to deal with the economic, political and social consequences of the various crises it faces now (foreign policy/security, democracy, migration, financial stability) and evidently in the future.</p> <p><b>M 2.4a: The European Union and the World</b></p> <p>The module introduces students to the study of international relations and the law of EU external relations. A particular focus will be on the changing position of the European Union as a global actor. In the module students will learn about how to approach the study of international relations in general and what role the European Union can play in shaping world affairs, as well as relations with its own neighbours. In the project, students will study the development of the European Union as a global actor and work on key political and legal problems in relation to the further development of the EU's global position. Students will design possible solutions to these problems and present their findings in the form of concrete policy recommendations, which are sound from both a political and a legal perspective.</p>							

<sup>17</sup> SWH: semester week hours (Semesterwochenstunden)

5	<p><b>Acquired competences:</b> At the completion of this module, students:</p> <p>a) demonstrate knowledge about the legal framework of the European Union and the way the EU deals with the challenges it faces at the moment.</p> <p>b) demonstrate knowledge about the international legal framework, the international political framework and the regional framework of the EU.</p> <p>c) demonstrate knowledge of and ability to use concepts in the area of international organizations, international relations, security studies, safety studies and human rights.</p> <p>d) apply this knowledge and ability in a project, including a final academic conference.</p>									
6	<p><b>Description of electives within the module:</b> In both courses of 15 EC (called modules in Twente) students can choose between two different projects.</p>									
7	<p><b>Assessment methods:</b> [ ] Final Examination [Modulabschlussprüfung (MAP)] [ ] Examination [Modulprüfung (MP)] [x] Component Examinations [Modulteilprüfungen (MTP)]</p>									
8	<table border="1"> <thead> <tr> <th data-bbox="245 925 986 1070"><b>Required performance in examinations:</b> Quantity and form; connection to the course<sup>18</sup></th> <th data-bbox="986 925 1171 1070">Duration/ length</th> <th data-bbox="1171 925 1409 1070">Weightage for overall grade of the module (%)</th> </tr> </thead> <tbody> <tr> <td data-bbox="245 1070 986 1133">Two written exams</td> <td data-bbox="986 1070 1171 1133">2x3 hours</td> <td data-bbox="1171 1070 1409 1133">70%</td> </tr> <tr> <td data-bbox="245 1133 986 1205">Two project reports (including assignments and presentations)</td> <td data-bbox="986 1133 1171 1205">2x6,000 words</td> <td data-bbox="1171 1133 1409 1205">30%</td> </tr> </tbody> </table>	<b>Required performance in examinations:</b> Quantity and form; connection to the course <sup>18</sup>	Duration/ length	Weightage for overall grade of the module (%)	Two written exams	2x3 hours	70%	Two project reports (including assignments and presentations)	2x6,000 words	30%
<b>Required performance in examinations:</b> Quantity and form; connection to the course <sup>18</sup>	Duration/ length	Weightage for overall grade of the module (%)								
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Two project reports (including assignments and presentations)	2x6,000 words	30%								
9	<table border="1"> <thead> <tr> <th data-bbox="245 1205 1171 1294"><b>Required course work (grading optional):</b> Quantity and form; connection to the course</th> <th data-bbox="1171 1205 1409 1294">Duration/ length</th> </tr> </thead> <tbody> <tr> <td data-bbox="245 1294 1171 1361">--</td> <td data-bbox="1171 1294 1409 1361"></td> </tr> </tbody> </table>	<b>Required course work (grading optional):</b> Quantity and form; connection to the course	Duration/ length	--						
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--										
10	<p><b>Prerequisites for attaining credit points:</b> Credit points for the module can be attained if each entire course of 15 EC (called modules in Twente) is passed successfully.</p>									
11	<p><b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 16,8% for the overall grade.</p>									
12	<p><b>Prerequisites for participation:</b> No prerequisites</p>									
13	<p><b>Attendance:</b> Regular attendance is highly recommended (and obligatory for some parts).</p>									
14	<p><b>Usability in other programmes:</b> This module is also part of an exchange programme.</p>									

<sup>18</sup> Not applicable for final examination (Modulabschlussprüfung)



<b>15</b>	<b>Person responsible for the module:</b> Dr. Ringo Ossewaarde (M 2.3a, UT) Prof. Dr. Ramses Wessel (M 2.4a, UT)	<b>Department:</b> Faculty of Behavioural, Management and Social Sciences (UT)
<b>16</b>	<b>Other information:</b> This module European Studies (2.3a+2.4a) of 30 EC is one of two tracks students can choose from in the fourth semester, the other is Public Administration (2.3b+2.4b). They can also choose a mixture of both ((2.3a+2.3b) or (2.4a+2.4b)).	

<b>Title (German):</b>		Öffentliche Verwaltung (UT)						
<b>Title (English):</b>		Public Administration (UT)						
<b>Programme:</b>		BSc Public Governance across Borders						
<b>1</b>	<b>Number:</b> M 2.3b + 2.4b	<b>Status:</b>		<input type="checkbox"/> Compulsory		<input checked="" type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b> <input checked="" type="checkbox"/> every term <input type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input checked="" type="checkbox"/> 1 Sem. <input type="checkbox"/> 2 Sem.	<b>Semester:</b>	4		<b>EC:</b> 30 EC	<b>Workload (hrs.):</b> 840
<b>3</b>	<b>Structure:</b>							
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>19</sup>)</b>	<b>Self-study (hrs.)</b>	
	1.	S+L+P	2.3b Policy-making and Planning	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	15	104	316	
	2.	S+L+P	2.4b Street-level Governance	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	15	104	316	
<b>4</b>	<b>Content:</b>							
	<p><b>M 2.3b Policy-making and Planning</b></p> <p>Anyone who has been involved in policy-making (politicians, managers, lobbyists, citizens) notices that often good ideas disappear during the policy-making process, while bad ideas prevail. This sentiment touches upon a core question of political science, public administration, and law: complex policy-processes often produce outcomes that are contested and perceived as illegitimate by, at least some of the, stakeholders. Because the rational design of decision-making among individually rational actors does not protect us from irrational outcomes, the module focuses on the conditions under which policy-making produces (il)legitimate outcomes. Theoretically, we explore these conditions from the fields of political science, public administration, economics, and law. In the project, small project groups of students closely study empirical policy-making processes of their choice, in order to explain and predict their outcomes, for example: the invasion of troops in Afghanistan, the JSF fighter, the adoption and implementation of EU anti-smoking policy, the construction and planning of the new Berlin airport, the nuclear safety summit, and several more local issues.</p> <p><b>M 2.4b Street-level Governance</b></p> <p>This course further builds on interdisciplinary knowledge of public governance, by focusing on legitimized service delivery by street-level professionals. The course employs a qualitative (participatory observation) approach, and incorporates knowledge from the fields of sociology and political science in the interdisciplinary study of governance. The course makes the students familiar with new forms of governance in the front-line of societal life in which the government and citizens cooperate to achieve public goals, especially in the fields of public health and public safety. They learn to research and analyse frontline-offices in public health and public safety, especially with respect to the (potential) contribution of citizens to public goals. The students do an observational study and participate in a joint research.</p>							

<sup>19</sup> SWH: semester week hours (Semesterwochenstunden)

5	<p><b>Acquired competences:</b></p> <p>2.3b) Policy-making and Planning: At the completion of this module, students are able to:</p> <p>a) understand and explain the outcomes of political decision-making and policy implementation from theoretical models from different disciplines, and to apply this knowledge to explain the outcome of real-life cases using advanced stakeholder analysis.</p> <p>b) make a theoretically informed prediction about the future outcomes of political decision-making and policy implementation for a real-life case.</p> <p>c) design a strategic plan for a real-life case of political decision-making and policy implementation.</p> <p>2.4b) Street-level Governance: At the completion of this module, students are able to:</p> <p>a) understand and explain from relevant theories the outcomes (the performance) of the implementation of public service-delivery with the organizational and social factors involved.</p> <p>b) explain the different ways in which the citizens are involved in the implementation of public-service delivery and mention the factors that contribute to successful cooperation in public service delivery.</p> <p>c) apply these insights in a practical case of public service-delivery and write a scientific report on this.</p>											
6	<p><b>Description of electives within the module:</b></p> <p>In the projects choice options will be made available.</p>											
7	<p><b>Assessment methods:</b></p> <p><input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)]</p> <p><input type="checkbox"/> Examination [Modulprüfung (MP)]</p> <p><input checked="" type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]</p>											
8	<p><b>Required performance in examinations:</b></p> <table border="1" data-bbox="233 1115 1479 1317"> <thead> <tr> <th data-bbox="233 1115 1015 1211">Quantity and form; connection to the course<sup>20</sup></th> <th data-bbox="1015 1115 1262 1211">Duration/ length</th> <th data-bbox="1262 1115 1479 1211">Weightage for overall grade of the module (%)</th> </tr> </thead> <tbody> <tr> <td data-bbox="233 1211 1015 1261">Two written exams</td> <td data-bbox="1015 1211 1262 1261">2x3 hours</td> <td data-bbox="1262 1211 1479 1261">70%</td> </tr> <tr> <td data-bbox="233 1261 1015 1317">Two project reports (including assignments and presentations)</td> <td data-bbox="1015 1261 1262 1317">2x6,000 words</td> <td data-bbox="1262 1261 1479 1317">30%</td> </tr> </tbody> </table>			Quantity and form; connection to the course <sup>20</sup>	Duration/ length	Weightage for overall grade of the module (%)	Two written exams	2x3 hours	70%	Two project reports (including assignments and presentations)	2x6,000 words	30%
Quantity and form; connection to the course <sup>20</sup>	Duration/ length	Weightage for overall grade of the module (%)										
Two written exams	2x3 hours	70%										
Two project reports (including assignments and presentations)	2x6,000 words	30%										
9	<p><b>Required course work (grading optional):</b></p> <table border="1" data-bbox="233 1361 1479 1482"> <thead> <tr> <th data-bbox="233 1361 1294 1435">Quantity and form; connection to the course</th> <th data-bbox="1294 1361 1479 1435">Duration/ length</th> </tr> </thead> <tbody> <tr> <td data-bbox="233 1435 1294 1482">--</td> <td data-bbox="1294 1435 1479 1482"></td> </tr> </tbody> </table>			Quantity and form; connection to the course	Duration/ length	--						
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10	<p><b>Prerequisites for attaining credit points:</b></p> <p>Credit points for the module can be attained if each entire course of 15 EC (called modules in Twente) is passed successfully.</p>											
11	<p><b>Weighting of the grade of the module for the overall grade:</b></p> <p>The grade of the module weighs 16,8% for the overall grade.</p>											
12	<p><b>Prerequisites for participation:</b></p> <p>No prerequisites</p>											
13	<p><b>Attendance:</b></p> <p>Regular attendance is highly recommended (and obligatory for some parts).</p>											

<sup>20</sup> Not applicable for final examination (Modulabschlussprüfung)

<b>14</b>	<b>Usability in other programmes:</b> This module is also part of an exchange programme.	
<b>15</b>	<b>Person responsible for the module:</b> Prof. Dr. René Torenvlied (M 2.3b, UT) Dr. Guus Meershoek (M 2.4b, UT)	<b>Department:</b> Faculty of Behavioural, Management and Social Sciences (UT)
<b>16</b>	<b>Other information:</b> This module Public Administration (2.3b+2.4b) of 30 EC is one of two tracks students can choose from in the fourth semester, the other is European Studies (2.3a+2.4a). They can also choose a mixture of both ((2.3b+2.3a) or (2.4a+2.4b)).	

<b>Title (German):</b>		Wahlpflichtkurse (UT) und Praktikum (UT)					
<b>Title (English):</b>		Free Electives (UT) + Internship (UT)					
<b>Programme:</b>		BSc Public Governance across Borders					
<b>1</b>	<b>Number:</b> M 3.1a+M 3.2a	<b>Status:</b>		<input type="checkbox"/> Compulsory	<input checked="" type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b>	<input type="checkbox"/> every term <input checked="" type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input type="checkbox"/> 1 Quartile <input checked="" type="checkbox"/> 2 Quartiles	<b>Semester:</b> 5	<b>EC:</b> 30	<b>Workload (hrs.):</b> 840
<b>3</b>	<b>Structure:</b>						
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>21</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	S+L	Courses and projects at other faculty/department of UT	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	15	32 (2)	388
	2.	I+R	Internship (+Report)	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	15	--	420
<b>4</b>	<b>Content:</b>						
	<p><b>Free Elective Module</b></p> <p>This module provides students with the possibility to choose modules at Twente University that are not part of the “Public Governance across Borders” programme. These modules are meant to broaden the students’ academic horizon. They give them an idea how their study of social, economic and legal studies and their acquired knowledge and skills may be combined with seemingly alien scientific fields, such as engineering or natural sciences. The free elective modules provide students with the possibility to develop their personal profile and actively shape their own educational and academic path. For that reason, it also gives students the greatest possible freedom in their choice of modules.</p> <p><b>Internship</b></p> <p>Students are given the opportunity to complement their studies and theoretical knowledge with professional on-the-job experiences within an internship. The transfer from the system of higher education into the labour market and into a profession is thus facilitated. The internship will take place in occupational fields relevant to a (European) Public Administration programme, like for instance administration, associations, political parties, international organisations, development cooperation, corporations, media, research facilities, foundations etc.</p> <p>The independent search for and establishing contact with a respective placement are part of the requirements of the module.</p> <p>The internship is supervised by a lecturer of the University of Twente. The University of Twente may arrange a specific seminar in which all internships of a semester are supervised.</p>						

<sup>21</sup> SWH: semester week hours (Semesterwochenstunden)

5	<p><b>Acquired competences:</b></p> <p>Students learn to know and understand disciplinary logics different to those of their own programme. Thus they are able to approach complex problems from an interdisciplinary perspective and come to more coherent and exhaustive solutions. Next to knowledge about and competences in the approaches and methods of other disciplines, students are also enabled to reflect about the strength' and weaknesses of the disciplines in contrast to their own (and vice versa). Additionally, students broaden their knowledge in theoretical approaches and their methodical skills.</p> <p>The module provides students with first-hand insight into qualification requirements, career opportunities and working conditions for social and political scientists. Students also gain a scientifically grounded perspective on their further career planning. Within the report, students are asked to reflect theoretically based on the specific requirements of practical political science fields. Students are thus motivated to actively develop their own qualifications profile and professional competences.</p> <p>The module also conveys important key competences to students, e.g. independent working, the ability to assert themselves, cooperativeness, problem solving skills, self- and time management and flexibility.</p>												
6	<p><b>Description of electives within the module:</b></p> <p>According to prior agreement with the supervisor the internship may be chosen freely, provided it has a relevant link to the programme.</p>												
7	<p><b>Assessment methods:</b></p> <p><input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)]</p> <p><input type="checkbox"/> Examination [Modulprüfung (MP)]</p> <p><input checked="" type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]</p>												
8	<table border="1"> <thead> <tr> <th data-bbox="244 1149 1158 1361"><b>Required performance in examinations:</b></th> <th data-bbox="1158 1149 1329 1361">Duration/ length</th> <th data-bbox="1329 1149 1477 1361">Weightage for overall grade of the module (%)</th> </tr> </thead> <tbody> <tr> <td data-bbox="244 1361 1158 1574">Quantity and form; connection to the course<sup>22</sup></td> <td data-bbox="1158 1361 1329 1574"></td> <td data-bbox="1329 1361 1477 1574"></td> </tr> <tr> <td data-bbox="244 1574 1158 1738">Module or course grades from other faculties/departments are transferred to the programme's grading system. Their average grade constitutes the module grade. The module consists of a combination of written tests and/or papers and/or essays and/or presentations. According to prior agreement with the lecturers, documentations, small empirical assignments, the production of a movie or radio features can also be accepted as required examination</td> <td data-bbox="1158 1574 1329 1738">varies</td> <td data-bbox="1329 1574 1477 1738">50%</td> </tr> <tr> <td data-bbox="244 1574 1158 1738">Students write a report on their internship. The first part of the report (approx. 1/3) deals with the course of the internship, the second part reflects on the internship within the field of public administration and is based on a scientific research question. The report must contain a work placement certificate from the employer.</td> <td data-bbox="1158 1574 1329 1738">Two months and 3,500 words</td> <td data-bbox="1329 1574 1477 1738">50%</td> </tr> </tbody> </table>	<b>Required performance in examinations:</b>	Duration/ length	Weightage for overall grade of the module (%)	Quantity and form; connection to the course <sup>22</sup>			Module or course grades from other faculties/departments are transferred to the programme's grading system. Their average grade constitutes the module grade. The module consists of a combination of written tests and/or papers and/or essays and/or presentations. According to prior agreement with the lecturers, documentations, small empirical assignments, the production of a movie or radio features can also be accepted as required examination	varies	50%	Students write a report on their internship. The first part of the report (approx. 1/3) deals with the course of the internship, the second part reflects on the internship within the field of public administration and is based on a scientific research question. The report must contain a work placement certificate from the employer.	Two months and 3,500 words	50%
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Quantity and form; connection to the course <sup>22</sup>													
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<sup>22</sup> Not applicable for final examination (Modulabschlussprüfung)

9	<b>Required course work (grading optional):</b>	
	Quantity and form; connection to the course	Duration/ length
	The lecturers and tutors may request oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, writing of reviews, essays and summaries (up to 600 words) and other comparable assignments.	adjacent
10	<b>Prerequisites for attaining credit points:</b> Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).	
11	<b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 16,8% for the overall grade.	
12	<b>Prerequisites for participation:</b> No prerequisites, but participation is depended on the programme at the University of Twente that is offering these free electives.	
13	<b>Attendance:</b> Regular attendance is highly recommended.	
14	<b>Usability in other programmes:</b> The module is designed for the bachelor programme “European Public Administration” at Twente University.	
15	<b>Person responsible for the module:</b> Dr. Rik Reussing (coordinator, UT)	<b>Department:</b> Faculty of Behavioural, Management and Social Sciences (UT)
	<b>Other information:</b> Registration for courses and examinations (UT) needs to be done via the electronic administration system of Twente University (OSIRIS). Please follow the hints for required course work and examinations as announced on Osiris ( <a href="http://www.utwente.nl/onderwijssystemen/onderwijssystemen/osiris">http://www.utwente.nl/onderwijssystemen/onderwijssystemen/osiris</a> ). It is possible to take the free electives within the first or second quartile.	

<b>Title (German):</b>		Wahlpflichtkurse (UT)					
<b>Title (English):</b>		Free Electives (UT)					
<b>Programme:</b>		BSc Public Governance across Borders					
<b>1</b>	<b>Number:</b> M 3.1b+M 3.2b	<b>Status:</b>		<input type="checkbox"/> Compulsory	<input checked="" type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b>	<input type="checkbox"/> every term <input checked="" type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input type="checkbox"/> 1 Quartile <input checked="" type="checkbox"/> 2 Quartiles	<b>Semester:</b> 5	<b>EC:</b> 30	<b>Workload (hrs.):</b> 840
<b>3</b>	<b>Structure:</b>						
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>23</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	S+L	Courses and projects at other faculty/ department of UT	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	15	32 (2)	388
2.	S+L	Courses and projects at other faculty/ department of UT	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	15	32 (2)	388	
<b>4</b>	<b>Content:</b> This module provides students with the possibility to choose modules at Twente University that are not part of the “Public Governance across Borders” programme. These modules are meant to broaden the students’ academic horizon. They give them an idea how their study of social, economic and legal studies and their acquired knowledge and skills may be combined with seemingly alien scientific fields, such as engineering or natural sciences.  The free elective modules provide students with the possibility to develop their personal profile and actively shape their own educational and academic path. For that reason, it also gives students the greatest possible freedom in their choice of modules.						
<b>5</b>	<b>Acquired competences:</b> Students learn to know and understand disciplinary logics different to those of their own programme. Thus they are able to approach complex problems from an interdisciplinary perspective and come to more coherent and exhaustive solutions. Next to knowledge about and competences in the approaches and methods of other disciplines, students are also enabled to reflect about the strength’ and weaknesses of the disciplines in contrast to their own (and vice versa). Additionally, students broaden their knowledge in theoretical approaches and their methodical skills.						
<b>6</b>	<b>Description of electives within the module:</b> None						
<b>7</b>	<b>Assessment methods:</b> <input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)] <input type="checkbox"/> Examination [Modulprüfung (MP)] <input checked="" type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]						

<sup>23</sup> SWH: semester week hours (Semesterwochenstunden)



8	<b>Required performance in examinations:</b>		Duration/ length	Weightage for overall grade of the module (%)
	Quantity and form; connection to the course <sup>24</sup>			
9	Module or course grades from other faculties/departments are transferred to the programme's grading system. Their average grade constitutes the module grade. The module consists of a combination of written tests and/or papers and/or essays and/or presentations. According to prior agreement with the lecturers, documentations, small empirical assignments, the production of a movie or radio features can also be accepted as required examination		varies	100%
	<b>Required course work (grading optional):</b>			
9	Quantity and form; connection to the course		Duration/ length	
	The lecturers and tutors may request oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, writing of reviews, essays and summaries (up to 600 words) and other comparable assignments.		adjacent	
10	<b>Prerequisites for attaining credit points:</b>			
	Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).			
11	<b>Weighting of the grade of the module for the overall grade:</b>			
	The grade of the module weighs 16,8% for the overall grade.			
12	<b>Prerequisites for participation:</b>			
	No prerequisites			
13	<b>Attendance:</b>			
	Regular attendance is highly recommended.			
14	<b>Usability in other programmes:</b>			
	The module is designed for the bachelor programme "European Public Administration" at Twente University.			
15	<b>Person responsible for the module:</b>		<b>Department:</b>	
	Dr. Rik Reussing (coordinator, UT)		Faculty of Behavioural, Management and Social Sciences (UT)	
16	<b>Other information:</b>			
	Registration for courses and examinations (UT) needs to be done via the electronic administration system of Twente University (OSIRIS). Please follow the hints for required course work and examinations as announced on Osiris ( <a href="http://www.utwente.nl/onderwijssystemen/onderwijssystemen/osiris">http://www.utwente.nl/onderwijssystemen/onderwijssystemen/osiris</a> ).			

<sup>24</sup> Not applicable for final examination (Modulabschlussprüfung)

<b>Title (German):</b>		Praktikum (UT)					
<b>Title (English):</b>		Internship (UT)					
<b>Programme:</b>		BSc Public Governance across Borders					
<b>1</b>	<b>Number:</b> M 3.1c	<b>Status:</b>		<input type="checkbox"/> Compulsory		<input checked="" type="checkbox"/> Elective	
<b>2</b>	<b>Cycle:</b>	<input type="checkbox"/> every term <input checked="" type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input type="checkbox"/> 1 Quartile <input checked="" type="checkbox"/> 2 Quartiles	<b>Semester:</b> 5 (Quartile 1+2)	<b>EC:</b> 30	<b>Workload (hrs.):</b> 840
<b>3</b>	<b>Structure:</b>						
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>25</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	I+R	Internship (+Report)	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	30	--	840
<b>4</b>	<b>Content:</b>						
	<p>Students are given the opportunity to complement their studies and theoretical knowledge with professional on-the-job experiences within an internship. The transfer from the system of higher education into the labour market and into a profession is thus facilitated. The internship will take place in occupational fields relevant to a (European) Public Administration programme, like for instance administration, associations, political parties, international organisations, development cooperation, corporations, media, research facilities, foundations etc.</p> <p>The independent search for and establishing contact with a respective placement are part of the requirements of the module. The internship is supervised by a lecturer of the University of Twente. The UT may arrange a specific seminar in which all internships of a semester are supervised.</p>						
<b>5</b>	<b>Acquired competences:</b>						
	<p>The module provides students with first-hand insight into qualification requirements, career opportunities and working conditions for social and political scientists. Students also gain a scientifically grounded perspective on their further career planning. Within the report, students are asked to reflect theoretically based on the specific requirements of practical political science fields. Students are thus motivated to actively develop their own qualifications profile and professional competences.</p> <p>The module also conveys important key competences to students, e.g. independent working, the ability to assert themselves, cooperativeness, problem solving skills, self- and time management and flexibility.</p>						
<b>6</b>	<b>Description of electives within the module:</b>						
	According to prior agreement with the supervisor the internship may be chosen freely, provided it has a relevant link to the programme.						
<b>7</b>	<b>Assessment methods:</b>						
	<input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)] <input checked="" type="checkbox"/> Examination [Modulprüfung (MP)] <input type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]						

<sup>25</sup> SWH: semester week hours (Semesterwochenstunden)

<b>8</b>	<b>Required performance in examinations:</b>	
	Quantity and form; connection to the course <sup>26</sup>	Duration/ Length
	Students write a report on their internship. The first part of the report (approx. 1/3) deals with the course of the internship, the second part reflects on the internship within the field of public administration and is based on a scientific research question. The report must contain a work placement certificate from the employer.	4 months and 7,000 words
		Weightage for overall grade of the module (%)
		100%
<b>9</b>	<b>Required course work (grading optional):</b>	
	Quantity and form; connection to the course	Duration/ length
	--	
<b>10</b>	<b>Prerequisites for attaining credit points:</b>	
	Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).	
<b>11</b>	<b>Weighting of the grade of the module for the overall grade:</b>	
	The grade of the module weighs 16.8% for the overall grade.	
<b>12</b>	<b>Prerequisites for participation:</b>	
	No prerequisites	
<b>13</b>	<b>Attendance:</b>	
	Attendance at the internship and contact with the supervisor from the University of Twente.	
<b>14</b>	<b>Usability in other programmes:</b>	
	The module is designed for the bachelor programme "European Public Administration" at Twente University.	
<b>15</b>	<b>Person responsible for the module:</b>	<b>Department:</b>
	Dr. Rik Reussing (coordinator, UT)	Faculty of Behavioural, Management and Social Sciences (UT)
<b>16</b>	<b>Other information:</b>	
	Registration for courses and examinations (UT) needs to be done via the electronic administration system of Twente University (OSIRIS). Please follow the hints for required course work and examinations as announced on Osiris ( <a href="http://www.utwente.nl/onderwijssystemen/onderwijssystemen/osiris">http://www.utwente.nl/onderwijssystemen/onderwijssystemen/osiris</a> ).	

<sup>26</sup> Not applicable for final examination (Modulabschlussprüfung)

<b>Title (German):</b>		ERASMUS-Aufenthalt (UT oder WWU)					
<b>Title (English):</b>		Exchange (ERASMUS) (UT or WWU)					
<b>Programme:</b>		BSc Public Governance across Borders					
<b>1</b>	<b>Number:</b> M 3.1d	<b>Status:</b>		<input type="checkbox"/> Compulsory	<input checked="" type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b>	<input type="checkbox"/> every term <input checked="" type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input type="checkbox"/> 1 Quartile <input checked="" type="checkbox"/> 2 Quartiles	<b>Semester:</b> 5 (Quartile 1+2)	<b>EC:</b> 30	<b>Workload (hrs.):</b> 840
<b>3</b>	<b>Structure:</b>						
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>27</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	E	Erasmus Exchange: courses at partner university	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	30	--	840
<b>4</b>	<b>Content:</b> Students will spend one semester at a partner university abroad. Modules and courses that shall be studied during this semester will be subject to a learning/Erasmus agreement between the student and the UT or WWU programme coordinator. They must deal with the programmes' different issue areas (political science, public law, public policy, public management, public administration, sociology and economics) or areas that are complementary to the programme. The UT or WWU programme coordinator and the Erasmus coordinator help students with the organisation of their exchange.						
<b>5</b>	<b>Acquired competences:</b> The Erasmus semester serves two purposes. 1. Students will be able to deepen their knowledge and methodological skills concerning the programmes' content and aims, in the fields of political science, sociology, economics and law. They also have the chance to specialise according to the course offer of the partner university and their interest. 2. They enlarge their intercultural skills and their ability to adapt to new situations. They will be required to adjust to a foreign environment. They will have to learn a new language or perfect existing language skills. Intercultural skills, independence and quick adaptation to new situations and structures are increasingly important before the background of an Europeanising and globalising job market.						
<b>6</b>	<b>Description of electives within the module:</b> None						
<b>7</b>	<b>Assessment methods:</b> <input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)] <input type="checkbox"/> Examination [Modulprüfung (MP)] <input checked="" type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]						

<sup>27</sup> SWH: semester week hours (Semesterwochenstunden)

8	<b>Required performance in examinations:</b>		Duration/ length	Weightage for overall grade of the module (%)
	Quantity and form; connection to the course <sup>28</sup>			
9	<b>Required course work (grading optional):</b>		Duration/ length	100%
	Quantity and form; connection to the course			
	--			adjacent
10	<b>Prerequisites for attaining credit points:</b> Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).			
11	<b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 16.8% for the overall grade.			
12	<b>Prerequisites for participation:</b> No prerequisites			
13	<b>Attendance:</b> Depended on the requirements of the foreign university.			
14	<b>Usability in other programmes:</b> The module is designed for the bachelor programme "European Public Administration" at Twente University.			
15	<b>Person responsible for the module:</b>		<b>Department:</b>	
	Dr. Rik Reussing (coordinator, UT)		Faculty of Behavioural, Management and Social Sciences (UT)	
16	<b>Other information:</b> Registration for courses and examinations (UT) needs to be done via the electronic administration system of Twente University (OSIRIS). Please follow the hints for required course work and examinations as announced on Osiris ( <a href="http://www.utwente.nl/onderwijssystemen/onderwijssystemen/osiris">http://www.utwente.nl/onderwijssystemen/onderwijssystemen/osiris</a> ).			

<sup>28</sup> Not applicable for final examination (Modulabschlussprüfung)

<b>Title (German):</b>		Wahlpflichtkurse (WWU)						
<b>Title (English):</b>		Free Electives (WWU)						
<b>Programme:</b>		BSc Public Governance across Borders						
<b>1</b>	<b>Number:</b> M 3.1e	<b>Status:</b>		<input type="checkbox"/> Compulsory		<input checked="" type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b>	<input checked="" type="checkbox"/> every term <input type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input checked="" type="checkbox"/> 1 Sem. <input type="checkbox"/> 2 Sem.	<b>Semester:</b>	5	<b>EC:</b> 30	<b>Workload (hrs.):</b> 840
<b>3</b>	<b>Structure:</b>							
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>29</sup>)</b>	<b>Self-study (hrs.)</b>	
	1.	S	1 Standard or Reading Course	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	5	30 (2)	110	
	2.	S	1 Reading or Standard Course	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	5	30 (2)	110	
	3.	S	Bachelor Seminar	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	5	30 (2)	110	
	4.	S	Bachelor Seminar	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	5	30 (2)	110	
	5.	S	Bachelor Seminar	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	5	30 (2)	110	
<b>4</b>	<b>Content:</b>							
	<p>In parallel to the predefined programme of core modules and courses in Münster and Twente, and according to the student-driven learning aspect of the programme, free elective module 3.1e aims at giving students the opportunity for specialization and to deepen, enhance and apply the previously acquired knowledge in the context of specific topics, questions and problems of public governance of their interest, such as the current and future societal challenges on local, national, European and global level, the role and development of public and private actors or the nexus between citizens, civil society, politics and administration.</p> <p>Regarding its three main and longstanding research areas, “Governance”, “Civil Society and Democracy” and “Regionalization and Globalization”, the Institute of Political Science offers a great number of public governance related standard and reading courses in German and English which students can choose freely from, however with the restriction that they have to select one standard and one reading course.</p> <p>Standard courses introduce specific research areas of political science and other disciplines linked to the interdisciplinary field of public governance (i.a. public policy, public management, public administration, public law, sociology and economics). They give a profound overview on contemporary and classic questions and challenges of their specific research area. Thereby, they build on knowledge acquired within the core modules in the running first and second semester. Standard courses encourage and indeed require from students to look into concepts, issues and methods of political science and other disciplines linked to public governance more deeply. Finally, within these courses, selected contemporary developments are methodologically and theoretically analysed and discussed.</p>							

<sup>29</sup> SWH: semester week hours (Semesterwochenstunden)

	<p>Reading courses deepen the ability of students to read and understand social science texts. The range of courses encompasses classical authors and theories of political science and other disciplines linked to the interdisciplinary field of public governance as well as contemporary texts.</p> <p>Bachelor seminars are provided for students further within their studies, They deal in detail with very specific questions of political science and other disciplines linked to the interdisciplinary field of public governance, often on current issues. Most of these seminars also incorporate possibilities or specifically ask for learning by research, thus combining theoretical knowledge with empirical analysis. Since students are at a later stage of their studies they are asked to register for four bachelor seminars.</p> <p>With regard to the previous winter and the running summer semester in Münster (September 2016), students of the Joint Bachelor's Degree programme "Public Governance across Borders" could – in consultation with their WWU study advisor – generally choose from policy-specific (e.g. Introduction to Labour Market Policy, Introduction to Asylum and Refugee Policy, Introduction to Global Environmental Policy) and methodological/theoretical courses (e.g. Introduction to Social Scientific Discourse Analysis, Introduction to Policy Analysis, Introduction to the Theories of International Relations). Both (1) a coherent connection between the free electives and the core courses within the overall study programme as well as (2) a content-related and conceptual linkage of the WWU electives to the courses within the previous first year (WWU) and second year of study (UT) as well as and the running third year is guaranteed through close and regular coordination between the WWU and UT programme directors.</p>
5	<p><b>Acquired competences:</b></p> <p>Students are able to discuss and to deal with contemporary questions and challenges in political science and other disciplines linked to the interdisciplinary field of public governance as well as to apply related theories and methods. Thus students are enabled to apply methods of analysis in social science and learn to reflect critically on questions of political science and other public governance related disciplines. Furthermore, students are enabled to follow personal interest and to develop and set their own thematic priorities within the study of public governance across borders. They are able to independently develop and explore research questions within the selected field of study. Moreover, students are enabled to both methodologically and theoretically analyse and discuss selected contemporary developments within public governance related fields of study. In bachelor seminars and courses on enquiry-based learning (<i>Forschendes Lernen</i>), they are enabled to practically apply under supervision previously acquired theoretical, methodological knowledge, skills and competences on the basis of specific topics, questions and problems of public governance. Finally, they acquire further methodological, reading, communication, presentation, working and research skills as well as social competences trained and experienced within the bachelor seminars as well as in the standard and reading courses.</p>
6	<p><b>Description of electives within the module:</b></p> <p>Within this module, students can choose – in consultation with their WWU study advisor – freely choose from courses offered by the Institute of Political Science. Thus, they can focus on courses that fit to the overall outline of their bachelor programme and that meet their individual interests. Both (1) a coherent connection between the free electives and the core courses within the first year as well as (2) a content-related and conceptual linkage of the WWU electives to the courses within the second and third year in Twente is guaranteed through close and regular coordination between the WWU and UT programme directors. Students have to choose four bachelor seminars as well as one standard course and one reading course. These different course types aim at conveying different important skills and a mixture is therefore sensible and made obligatory.</p>
7	<p><b>Assessment methods:</b></p> <p><input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)]</p> <p><input type="checkbox"/> Examination [Modulprüfung (MP)]</p> <p><input checked="" type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]</p>

<b>8</b>	<b>Required performance in examinations:</b>		
	Quantity and form; connection to the course <sup>30</sup>	Duration/ length	Weightage for overall grade of the module (%)
	Students take required exams in six courses (1 standard course, 1 reading courses, 4 bachelor seminars) of their choice. The lecturer chooses between a written test of 90 minutes, a paper of about 4,500 words or several essays with an overall word count of 4,500. According to prior agreement with the lecturer, documentations, small empirical assignments, the production of a movie or radio features can also be accepted as required examination.	90 min./ 4,500 words	
	Course 1: see above	see above	16,6%
	Course 2: see above	see above	16,6%
	Course 3: see above	see above	16,6%
	Course 4: see above	see above	16,6%
	Course 5: see above	see above	16,6%
Course 6: see above	see above	16,6%	
<b>9</b>	<b>Required course work (grading optional):</b>		
	Quantity and form; connection to the course	Duration/ length	
	Lecturers may request oral presentations of about 30 minutes, preparatory reading of relevant texts (approx. one hour of reading per week), participation in group assignments, writing of reviews, essays and summaries (up to 600 words) and other comparable assignments.		adjacent
<b>10</b>	<b>Prerequisites for attaining credit points:</b> Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).		
<b>11</b>	<b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 16,8% for the overall grade.		
<b>12</b>	<b>Prerequisites for participation:</b> No prerequisites		
<b>13</b>	<b>Attendance:</b> Regular attendance is highly recommended.		
<b>14</b>	<b>Usability in other programmes:</b> The module is designed for all bachelor programmes at the Institute of Political Science.		
<b>15</b>	<b>Person responsible for the module:</b>	<b>Department:</b>	
	Dr. Matthias Freise (WWU)	Fachbereich 6: Erziehungswissenschaft und Sozialwissenschaften (WWU)	
<b>16</b>	<b>Other information:</b> Registration for courses and examinations needs to be done via the electronic administration system of the university. Please follow the hints for required course work and examinations as announced on the homepage of the Institute of Political Science.		

<sup>30</sup> Not applicable for final examination (Modulabschlussprüfung)



<b>Title (German):</b>		Vorbereitung der Bachelorarbeit und Professionalisierung (UT/WWU)					
<b>Title (English):</b>		Thesis Preparation & Professionalization (UT/WWU)					
<b>Programme:</b>		BSc Public Governance across Borders					
<b>1</b>	<b>Number:</b> M 3.3	<b>Status:</b>		<input checked="" type="checkbox"/> Compulsory	<input type="checkbox"/> Elective		
<b>2</b>	<b>Cycle:</b>	<input checked="" type="checkbox"/> every term <input type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input checked="" type="checkbox"/> 1 Quartile <input type="checkbox"/> 2 Quartiles	<b>Semester:</b> 6	<b>EC:</b> 15	<b>Workload (hrs.):</b> 420
<b>3</b>	<b>Structure:</b>						
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>31</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	S+L+R	Professionalization Module	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	15	120 (8)	300
<b>4</b>	<b>Content:</b> This module provides academic and professional reflection upon working in the broader domain of Public Governance across Borders. The module also prepares students for writing their bachelor thesis in module 3.4. This module consists of five elements. The first three elements provide professional reflection on the domain of Public Governance across Borders (“Research skills and research methods”, 3 EC; “Philosophy: epistemology and ethics”, 3 EC; “Philosophy: social science and society”, 2 EC). These elements help substantially to write a well-developed research proposal for the bachelor thesis, including a reflection on questions about the practical relevance of your research, the ethical aspects of this research, and on the ontological and methodological foundations of the policy recommendations you will make. More generally it helps to position yourself as a professional. The fourth element helps to reflect on the direction you may take after finishing the bachelor thesis and after completion of the bachelor phase (“Study and labour market orientation”, 2 EC). This element offers a reflection on job- and study opportunities in public governance at the local, regional, national or European level, in the semi-public sector or in private industry, after finishing the bachelor thesis. The fifth element prepares students for writing their bachelor thesis by formulating a research proposal (“Writing a research proposal”, 5 EC).						
<b>5</b>	<b>Acquired competences:</b> At the completion of the module, students: a) are able to formulate and structure a research proposal including a research question, a literature review, appropriate research methods, a discussion of the relevance of the research and a realistic time planning, and to collect and/or analyse the data to be used in the context of the bachelor circle. b) have a clearer view on the job-, internship and study opportunities after completion of the bachelor thesis, know better which preferences they have regarding these opportunities and know better what to do in order to pursue the desired options. c) has written a research proposal including a research question, a literature review, appropriate research methods, a discussion of the relevance of the research and a realistic time planning.						
<b>6</b>	<b>Description of electives within the module:</b> None						

<sup>31</sup> SWH: semester week hours (Semesterwochenstunden)

7	<b>Assessment methods:</b> <input type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)] <input type="checkbox"/> Examination [Modulprüfung (MP)] <input checked="" type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]		
8	<b>Required performance in examinations:</b>		
	Quantity and form; connection to the course <sup>32</sup>  Written Exams for the elements ‘Philosophy: epistemology and ethics’ (30%) and ‘Philosophy: social science and society’ (20%) and a bachelor thesis proposal (50%).	Duration/ length  2x3 hours/ 2,000 words	Weightage for overall grade of the module (%)  100%
9	<b>Required course work (grading optional):</b>		
	Quantity and form; connection to the course  Research skills and research methods: written assignment (pass/fail) Study- and labour market orientation: required participation (pass/fail) The lecturers may request oral presentations of about 30 minutes, preparatory reading of relevant texts (ca. one hour of reading per week), participation in group assignments, and other comparable assignments.		Duration/ length  adjacent
10	<b>Prerequisites for attaining credit points:</b> Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).		
11	<b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 8,4% for the overall grade.		
12	<b>Prerequisites for participation:</b> This module can be attended only after completion of all modules within the first and second year of study.		
13	<b>Attendance:</b> Regular attendance is highly recommended.		
14	<b>Usability in other programmes:</b> The module is designed for the bachelor programme “European Public Administration” at Twente University as well as the Joint Bachelor’s Degree programme “Public Governance across Borders”.		
15	<b>Person responsible for the module:</b>  Prof. Norbert Kersting (WWU) Prof. René Torenlvlied (UT) Dr. Henk van der Kolk (UT)		<b>Department:</b>  Fachbereich 6: Erziehungswissenschaft und Sozialwissenschaften (WWU) Faculty of Behavioural, Management and Social Sciences (UT)
	<b>Other information:</b> Registration for courses and examinations needs to be done via the electronic administration system of Twente University (OSIRIS). Please follow the hints for required course work and examinations as announced on Osiris ( <a href="http://www.utwente.nl/onderwijssystemen/onderwijssystemen/osiris">http://www.utwente.nl/onderwijssystemen/onderwijssystemen/osiris</a> ).		

<sup>32</sup> Not applicable for final examination (Modulabschlussprüfung)

<b>Title (German):</b>		Studienabschluss (UT/WWU)					
<b>Title (English):</b>		Bachelor Thesis (UT/WWU)					
<b>Programme:</b>		BSc Public Governance across Borders					
<b>1</b>	<b>Number:</b> M 3.4	<b>Status:</b>		<input checked="" type="checkbox"/> Compulsory		<input type="checkbox"/> Elective	
<b>2</b>	<b>Cycle:</b>	<input checked="" type="checkbox"/> every term <input type="checkbox"/> winter term <input type="checkbox"/> summer term	<b>Duration:</b>	<input checked="" type="checkbox"/> 1 Quartile <input type="checkbox"/> 2 Quartiles	<b>Semester:</b> 6	<b>EC:</b> 15	<b>Workload (hrs.):</b> 420
<b>3</b>	<b>Structure:</b>						
	<b>No.</b>	<b>Type</b>	<b>Course</b>	<b>Status</b>	<b>EC</b>	<b>Contact hours (hrs. + SWH<sup>33</sup>)</b>	<b>Self-study (hrs.)</b>
	1.	B	Bachelor Assignment: Thesis + Colloquium/Defence	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	10	20	260
	2.	L	Moral Leadership	<input checked="" type="checkbox"/> P <input type="checkbox"/> WP	5	10	130
<b>4</b>	<b>Content:</b>						
	<p>The bachelor thesis module is the final part of the Joint Bachelor's Degree Programme "Public Governance across Borders". It consists of two parts:</p> <p>The first element of this module is the second stage of the bachelor circle project. Students build upon the research problem, design, and theoretical expectations that were developed in module 3.3. Under close supervision of the bachelor circle thesis supervisor students:</p> <p>(1) gather and analyse the relevant literature, empirical data and documents for their research, according to the research design;</p> <p>(2) write their bachelor thesis;</p> <p>(3) provide other students with feedback on their thesis work;</p> <p>(4) present and defend their thesis work at a student end conference in week 10 of the module.</p> <p>The exact procedure is described within the bachelor thesis guidelines which form part of the Examination Regulations (Appendix III).</p> <p>In the second module part, students develop a rich understanding of social, contextual, and personal circumstances that affect how moral issues in the public sphere are perceived and resolved. Two-weekly, students discuss the moral issues as occurring in literary works.</p>						
<b>5</b>	<b>Acquired competences:</b>						
	<p>At the completion of the module, students are able to:</p> <p>a) formulate a sharp research question, and a consistent set of researchable sub-questions from a careful study of the academic literature.</p> <p>b) explain why the research question is relevant: (a) contribution to scientific insights; (b) relevance for a societal problem.</p> <p>c) systematically describe the relevant theories in the broad spectrum of the social sciences to answer the research question.</p>						

<sup>33</sup> SWH: semester week hours (Semesterwochenstunden)

	<p>d) develop a research design that is consistently derived from the research questions and hypotheses.</p> <p>e) independently conduct a concise empirical or analytical study aimed at answering the research question, applying the standard and, if applicable, the more advanced research methods as taught in the curriculum.</p> <p>f) draw consistent conclusions from the research findings, and provide a discussion of these findings based on a reflection on the research process.</p> <p>g) report the findings in a consistent manner.</p> <p>h) generate a list of the literature consulted.</p> <p>i) give feedback on research proposals of other students.</p> <p>j) orally present the thesis to a non-scientific audience.</p> <p>k) derive lessons in leadership from literary and real-world examples.</p> <p>l) develop strategies for assessing and resolving moral issues in governance.</p> <p>m) engage with contemporary debates by researching and adopting the perspective of various stakeholders in the debates.</p> <p>n) present solutions to contemporary debates in order to reach consensus with others.</p> <p>o) critically assess and comment on academic texts, within the context of a societally relevant problem.</p>		
<b>6</b>	<b>Description of electives within the module:</b> None		
<b>7</b>	<b>Assessment methods:</b> <input checked="" type="checkbox"/> Final Examination [Modulabschlussprüfung (MAP)] <input type="checkbox"/> Examination [Modulprüfung (MP)] <input type="checkbox"/> Component Examinations [Modulteilprüfungen (MTP)]		
<b>8</b>	<b>Required performance in examinations:</b>		
	Quantity and form; connection to the course <sup>34</sup>	Duration/ length	Weightage for overall grade of the module (%)
	Bachelor Thesis	15,000 to 20,000 words including appendices	80%
	Oral defence	60 min. colloquium	20%
<b>9</b>	<b>Required course work (grading optional):</b>		
	Quantity and form; connection to the course	Duration/ length	
	Participation in Moral Leadership debate	120 min. debate	
<b>10</b>	<b>Prerequisites for attaining credit points:</b> Credit points for the module can be attained if the entire module is passed successfully (the requirements of all relevant assignment need to be met).		
<b>11</b>	<b>Weighting of the grade of the module for the overall grade:</b> The grade of the module weighs 8,4% for the overall grade.		

<sup>34</sup> Not applicable for final examination (Modulabschlussprüfung)

12	<b>Prerequisites for participation:</b> Students can only start their bachelor assignments if they have passed successfully module 3.3.	
13	<b>Attendance:</b> Regular attendance is highly recommended.	
14	<b>Usability in other programmes:</b> The module is designed for the bachelor programme “European Public Administration” at Twente University as well as the Joint Bachelor’s Degree programme “Public Governance across Borders”.	
15	<b>Person responsible for the module:</b> Prof. Norbert Kersting (WWU) Prof. René Torenvlied (UT)	<b>Department:</b> Fachbereich 6: Erziehungswissenschaft und Sozialwissenschaften (WWU) Faculty of Behavioural, Management and Social Sciences (UT)
16	<b>Other information:</b>	

## Appendix III: Bachelor Thesis Guidelines

### Part 1: Bachelor Thesis Proposal Guidelines

*Use Times Roman 11, single spaced text.*

*Please note, that if you use less words for one part of the proposal, you do not need to use more words in another part of the proposal. Do not put all parts on a separate page.*

*Cover page:* the title of the proposal, your name and student number, the name of the supervisor(s), the date (no pictures or logo's), the version number. (first page)

*Summary:* a summary of the plan. The summary includes the main research question, the research design, the selected data collection method and the potential relevance of the study. A summary is NOT an introduction to the research project (200 words max is needed).

*Introduction:* Start the introduction with the question or problem you want to address. It is not necessary to start with the context. Briefly discuss the topic, give some clues about the knowledge available (a short literature study) and end with what we do not know about the subject yet, and what your project will ADD to the existing body of knowledge. If you include "the social and scientific relevance" (see below) you can use 700 words (more is not needed) for this part. Otherwise only 500 words are needed.

*Research question:* After the introduction, refine the topic into a clearly formulated research question and some sub-questions, if that helps clarifying the research objective. Mention the type of question you want to answer (descriptive, explanatory etcetera's). Sometimes it is useful to refine the research question further after a short review of the theories you intend to use (see below; 200 words are needed).

*Theory/Concepts:* In this section, you discuss the existing models, concepts and/or theories relevant to the topic, and say how these will inform your work. If the question is *descriptive*, the least you need is a clear conceptualization of the concepts that are mentioned in your research question. If the question is explanatory, just mentioning the concepts from your question is not enough, you will need to present the most relevant elements of the theory. This part of the proposal heavily uses existing literature and is largely a literature review. You would need to use 1000 words (max) for this part.

Please note, in some research the way in which you discuss the following topics may differ a bit. The following topics are suggestions for empirical research only.

*Research design:* In this section you describe how you will go about answering your research question. Why is this approach the best there is for answering the research question? What are the potential threats to your research design? How will you try to counter these? Explain exactly in which steps you will answer your question. Use the things you have learned in the third years course. You would need to use 500 words max for this part.

*Case selection and sampling:* What is the population. How will you select your cases? If you select many cases what sampling technique is used? If you select only a few cases or one case, how did you select that case or these cases? Why is this the best way to answer your question? If your research question is about, say, The Netherlands or about three countries in the EU, do NOT discuss the choice to do that here. Only discuss how you selected units within that setting. You would need to use 300 words max for this part.

*Operationalization of the main concepts and data collection methods:* In this section you should describe the data that will be used in your study, why these data are appropriate, and how they will be collected. What type of data will you be using (e.g. quantitative or qualitative?). You may be collecting original data, or using an existing dataset. There should be a clear link between the 'theory/concepts' part and this section. You would need to use max 500 words for this part.

*Data analysis:* On what basis will you draw conclusions,, e.g. statistical inference using regression analysis, study of critical/extreme case, or something else. You would need to use 200 words max for this part.

*Resources & Timetable:* You must think about how long the project will take and what resources it will involve. The project must of course be feasible in terms of time (and money). Be realistic about this. Give a provisional schedule for the completion of the various parts of the project, and the anticipated date of completion of the project as a whole. See the template on Blackboard to make such a planning. A planning typically takes 1 page.

*Scientific and social relevance:* Although you may have mentioned this in the introduction, it is sometimes good to pay attention to this topic in a broader sense. For example, in the introduction you may have stated that we still do not know why people vote in elections. In a part on the scientific and social relevance you may stress the importance of participation for the stability of democracy. Both can be discussed in the introduction too, it all depends on how strongly you feel about the relevance of the topic. (200 words max)

*Provisional table of contents of the thesis:* Think about how you will structure the final report (not the thesis *proposal*), and provide a provisional table of contents in line with this. More generally it is useful to discuss what the end result will look like. About ½ a page

*Literature:* A list of literature consulted (or eventually to be consulted). Use the APA style. One page of references is enough.

This means: 200+500+200+1000+500+300+500+200+200 = 3600 words = 8 pages max, 1 front page, 1 page for the time table and the provisional table of contents and 1 pages of references (3 pages) = total max 11 pages. More is not needed.

## Part 2: Bachelor Thesis

Module 3.4 is devoted to the main part of the bachelor thesis work, building upon the preparation provided in module 3.3. In so-called bachelor thesis circles students regularly meet in groups of 2-4 students and work on their individual – but related – bachelor thesis projects. These projects are provided by, and connected to, the research of the UT and WWU supervisors. The topics of the bachelor theses build upon what is taught in previous modules.

Within the bachelor thesis circles, students are given an individual task that is aimed to lead to new scientific insights. This implies that the thesis circle topics draw on recent research, are theoretically grounded, and are aimed to produce new knowledge. In the thesis circle, the student works under close supervision of a WWU/UT supervisor. A second supervisor – who is working in a different chair than is the first supervisor – is involved at the beginning of the circle and when grading decisions are made. In the bachelor thesis, students answer a novel research question in the area of Public Governance across Borders and apply the standard research methods and, if applicable, the more advanced research methods as taught in the entire curriculum.

### Bachelor thesis guidelines

#### Format and length

The thesis should have a length of minimally 15,000 and maximally 20,000 words, including all text, tables, figures, footnotes, endnotes, appendices and references. The abstract (max. 200 words) is not included in the word count. A font size of 11 or 12 should be used with a 1.5. line spacing. The paper must be written in English for an academic audience, and texts must be grammatically correct and free of typographical and spelling errors.

The thesis consists of eight basic elements:

1. title page
2. abstract
3. background: introduction to research problem – formulation of the research question
4. theory – formulation of hypotheses
5. data/documents
6. analyses - answers to the question
7. conclusion
8. list of references
9. Data Appendix

#### 1. Title page

The title page should provide the following information: (a) title; come up with an informative and appealing title (b) full names of the author (including student number) (c) date on which the thesis is presented (d) name of the educational programme (European Public Administration) (e) name and place of the university

Note: The title page has no page number.

#### 2. Abstract

Provide a short abstract of your research of no more than 200 words. An informative abstract should at least summarize the research question, hypotheses, data and major conclusions of the study. The abstract serves two purposes; On the one hand, a potential reader should be able to judge whether the paper contains information relevant to him or her. On the other hand,



the abstract should serve as a reminder for readers already familiar with the text. Note: also the abstract page contains no page number.

### **3. Background – introduction to research problem – formulation of the research question**

In the introduction the topic of the paper is introduced. What is the problem that should be answered? This section serves to place the research paper into a broader context by emphasizing theoretical (or scientific) relevance as well as the practical (or societal) relevance. At the end of this section the precise research question of the paper is formulated.

### **4. Theory**

In the theory section theoretical arguments and/or empirical findings from previous studies are discussed. Next, if applicable, testable hypotheses are formulated. Hypotheses should contain specific expectations derived from theory. In discussing previous literature, the distinction between this section and the introduction is not always clear. References to earlier empirical findings can also be included in the introduction.

### **5. Data/Documents**

In the “data/documents” section you give a description of the relevant literature, empirical data and documents. You can either analyse qualitative (policy documents, law cases, interviews, etc.) or quantitative data (surveys, governments statistics etc.); in both cases the concepts need to be carefully operationalized. Moreover, give a clear description of the sources that are used, and provide appropriate references (you now also create your Data Appendix). The aim of this section is to allow someone else to redo your study.

### **6. Analyses – answers to the questions**

In this section you answer your research question by a careful analysis of your data and documents. Start by explaining the approach you used to answer the question. Tables or figures may be used to illustrate specific findings. It is not enough to only present a table or figure, explain what is shown, and interpret the findings. Tables and figures must have a professional layout.

### **7. Conclusion**

After discussing the results finding-by-finding or hypothesis-by-hypothesis in the previous section, this section summarizes the general results of the study. Return to the central question formulated at the beginning of the thesis by formulating an answer. This section provides a discussion of the current study and its theoretical and/or practical implications. Also reflect upon the strengths and weaknesses of the research design, and produce recommendations for further research.

### **8. List of references**

References should follow the APA-style of referencing.

### **9. Data Appendix**

Your final thesis must be accompanied by a dataset and a codebook (quantitative data) and by a file that shows how the results in the thesis are obtained from the data.

The educational programme stores the data in the DataLab of the University of Twente.

In the case of qualitative research, students need to include the data (e.g. interviews, policy documents) and if applicable the interview protocol as an appendix to the thesis.

Interviews should be audio-recorded. The recordings should then be written-out and added as an appendix to the research paper.

Anonymize the data if needed so that they can no longer be traced back to an individual or an organization. A copy of the audio recording needs to be submitted with the report. The teachers keep such records for at least five years in the DataLab of the University of Twente.

## Änderung der Beitragsordnung der Studierendenschaft der Westfälischen Wilhelms-Universität

Das Studierendenparlament der Westfälischen Wilhelms-Universität hat gem. § 57 Abs. 1 Hochschulgesetz (HG) in seiner Sitzung vom 3.7.2017 folgende Änderung der Beitragsordnung der Studierendenschaft beschlossen:

Artikel I:

Die Beitragsordnung erhält in § 3 folgende Fassung:

### § 3: Beitragshöhe:

Der Beitrag beträgt 185,93€ für das Wintersemester 2017/2018, er beträgt 189,83€ für das Sommersemester 2018, er beträgt 191,83€ für das Wintersemester 2018/2019, er beträgt 195,63€ für das Sommersemester 2019 und er beträgt 197,63€ ab dem Wintersemester 2019/2020.

Er setzt sich wie folgt zusammen:

1. 12,14 € Beitrag für die Aufgaben der Studierendenschaft.
2. 1,40 € Beitrag für den Studierendensport.
3. 168,90€ im Wintersemester 2017/2018,  
172,80€ im Sommersemester 2018,  
174,80€ im Wintersemester 2018/2019,  
178,60€ im Sommersemester 2019 und  
180,60€ ab dem Wintersemester 2019/2020  
für ein Semesterticket
4. 0,30 € Beitrag für ein Hochschulradio.
5. 3,19 € Beitrag für ein Kultursemesterticket.

Artikel II:

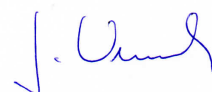
Die Änderung der Beitragsordnung tritt zum Wintersemester 2017/2018 in Kraft.

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Ausgefertigt aufgrund der Beschlüsse des Studierendenparlaments vom 3.7.2017 und der Genehmigung des Rektorats vom 5.7.2017. Die vorstehende Satzung wird hiermit verkündet.

Münster, den 7.7. 2017

Der Rektor



Professor Dr. Johannes Wessels